

GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
August 7, 2019

The Genoa Town Advisory Board held a public meeting on August 7, 2019 beginning at 6:30 PM, Genoa Town Meeting Room, 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Steve Shively. Present were board members Gordon Pasley, Steve Shively, Patricia Eckman, and Brian Crowe. Board Member Linda Birdwell was absent, and all votes will reflect this fact. Also present was Town Manager JT Chevallier.

Members of the public were asked to sign in, and the sign in sheet is attached to the minutes as **Exhibit A**.

Pledge of Allegiance was led by Member Brian Crowe.

PUBLIC COMMENT

Under opening public comment, Christina Knittel addressed the Board regarding her concerns about dangerous conditions at the intersection of Genoa Lane and Highway 395, including issues of visibility and line of site for turning at the intersection and the high speed of traffic on Highway 395 for vehicles merging onto the highway as well as the increase of traffic from housing growth in the area, offered possible solutions, and requested the Board consider drafting an official document regarding these issues to forward to the appropriate agencies to seek timely and effective resolutions. A written copy of her talking points was submitted and is attached to the minutes as **Exhibit B**.

Chair Shively noted the Board would not be able to take action on the item tonight but would direct Town Manager JT Chevallier to have the issue placed as an item on a future meeting agenda. He also noted both of the roads involved are state roads and would require working with the state on solutions. Ms. Knittel noted that she had made numerous attempts to reach out to NDOT and wanted her comments on the record in the hope the Town could provide some kind of memo to the appropriate agencies. Chair Shively suggested she return again for the next meeting when the item could be addressed on the agenda. Member Crowe noted there had been fatalities as well on the road. Mr. Chevallier confirmed he would place the item for discussion on the September meeting agenda.

No further public comment.

APPROVAL OF AGENDA

Member Eckman moved to approve the agenda; motion seconded by Member Pasley and passed 4-0.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Member Crowe moved to approve the minutes of the July 8, 2019 meeting; motion seconded by Member Eckman and passed 4-0.

CONSENT CALENDAR FOR POSSIBLE ACTION

Agenda Item No. 2:

Discussion to approve the July 2019 financial report including claims paid.

Agenda Item No. 3:

Discussion to approve Town Manager's time cards.

Agenda Item No. 4:

Discussion to approve closing of Mill and Nixon Streets during the annual Genoa Candy Dance beginning on Friday, September 27 at 7 AM through Sunday, September 29 at 7 PM.

Chair Shively requested he be kept advised of the September 5th meeting approval of the RDA funds for Town of Genoa.

Member Eckman moved to approve the consent calendar; motion seconded by Member Pasley and passed 4-0.

ADMINISTRATIVE AGENDA

Agenda Item No. 5:

Discussion on Town Manager's monthly report

Town Manager JT Chevallier's monthly report addressed the following items:

- Following Board direction, HVAC improvements for the Town Kitchen and Firebay have begun, and should be near completion next week. They are working around the schedule of the candy makers and taking precautions to prevent any contamination of the space. Beach & Sons was selected for the project, and their system design proposal had a total cost of \$11,500.00. They agreed to a discount of \$1500.00 as a Candy Dance sponsor donation to bring the total down to the \$10,000.00 expenditure approved by the Board.
- The RDA1 findings process is nearing completion. Upon completion and approval the project will be handed over to Scott McCullough for the next phase. As part of the findings process projections for potential revenue increase was estimated at 15%, with the possibility of more. Chair Shively asked if the projection was of the kitchen rental. Mr. Chevallier explained the numbers were estimated by considering the revenue obtainable by bringing the kitchen to a commercial facility status, bringing current rates to be more in line with comparable facilities, and through assessment of overall changes to revenue from the facilities.
- The proclamation by the Board of County Commissioners recognizing August 16, 2019 as the official dedication and unveiling of the Lillian Virgin Finnegan Statue was presented to the Town Board. Mr. Chevallier commended the statue committee members for their efforts. He also noted that there were minor changes in the wording to the proclamation which is why the Genoa Town Advisory Board proclamation was coming back for approval again.
- The special event and road closure permits for the Candy Dance have been secured, candy making is underway, dinner-dance tickets have gone on sale and are already selling fast, and Candy Dance sponsorships are being secured. Merchandise for sale at the unveiling event and during the Candy Dance has been arriving and samples were presented. Logistics and planning for the sales process and location, which will likely be in the Town Hall during Candy Dance, is ongoing.
- Regarding the Genoa Christmas events for the year, there was a scheduling issue with a Genoa Volunteer Fire Department event taking place the day originally set for the Cowboy Christmas dinner and concert. The Town will be looking to move that event to December 7th instead and will likely move the Breakfast with Santa to December 14th. Mr. Chevallier is working on details to secure a performer for the concert.
- Mr. Chevallier is still awaiting a letter of support from Douglas County and NHP before submitting the proposal regarding the speeding issue to NDOT.

- Town roads have been graded and sprayed. The Town will be looking into other options for long-term sprays that may not be as susceptible to rainstorms such as the one that happened just after the spraying had been done. Mr. Chevallier expressed thanks to Member Pasley for clearing a drainage issue during the last rainstorm and noted the Town drains have since been cleaned out by the County Stormwater Vac truck. They will be doing regular monitoring of areas and will notify the Town should they encounter any places needing attention.
- Mr. Chevallier and Chair Shively have a meeting set with Douglas County Sheriff, East Fork Fire District, NHP and other relevant agencies to discuss public safety planning and emergency response for the Candy Dance.
- Regarding Town maintenance, Mr. Chevallier discussed the need to replace the rain gutters on the Town Office that were damaged and removed over the winter due to snow accumulations. He noted funds from the donation made by Lois Wray could be utilized. He will be looking into proposals and if the work falls within his financial authority he would likely go ahead. He noted the landscaper working on the “Lillian” Statue mentioned issues he had seen with the drip system and recommended the Town look into repairs. The scope of the work would be outside the Town’s contract with JDM landscaping, and Mr. Chevallier recommends, if the repairs are cost effective, the Town should go ahead. Mr. Chevallier also mentioned there had been a large wasp nest and activity near the Carson street trailhead and asked that everyone be aware and notify the Town of any public spaces needing to be addressed.
- Mr. Chevallier presented a desktop reference binder of history information relating to Genoa compiled by Town Historian Billie Rightmire along with a Genoa Candy Dance 100 year book she had published in honor of the Centennial Candy Dance.
- Mr. Chevallier requested that for the next couple of months as Candy Dance planning is heavily underway, anyone needing to meet with him to discuss action on projects or for in-depth discussions of issues arrange a meeting with him prior to dropping in to allow him to be better address their needs. He is also available via cellphone or text messages.

Under public comment Kurt Hildebrand asked what the work being done on the Genoa Vista Trail was. Mr. Chevallier explained the path was being resealed by Douglas County Public Works, and the work should be completed soon. No further public comment.

Member Eckman moved to accept the Town Manager’s report; motion seconded by Member Pasley and passed 4-0.

Agenda item No. 6:

Discussion and update on the Centennial Candy Dance “Lillian” Statue Project

Gail Teig began by thanking the Board, noting there had been nothing but cooperation from the Board and the Town since the beginning of the project in October 2016. She stated the site is looking spectacular and the committee is very proud of the landscaping. She noted there had originally been a memorandum of understanding regarding the Town accepting the statue on conclusion of the project, and she requested that the Board make a formal motion officially accepting it. She explained that all the funds donated for the project were accepted through the Friends of Genoa which is a 501(c)(3), and all bills have been paid through that organization as well as part of a fabulous cooperative effort. She noted the committee has had an update for the Board every month since the project beginning and this would be the last official report.

Debrine Smedley then presented the completed painting used for the 2019 Genoa Candy Dance poster. The frame for the painting was created by committee member Lee Hanson using

1910 pine wood from the Pink House front porch generously donated by Lois Wray. Ms. Smedley will be retaining ownership of the original painting but noted it may be available to go on loan for display for special events.

Sharon Davis then presented details of the unveiling event scheduled for August 16th, 2019. The events will begin with a VIP reception at the Pink House beginning at 4:00 PM and ending at 5:30 PM. VIPs will include, among others, all but one of the Douglas County Commissioners, accompanied by their wives; Bob Gastineau, representative from US Representative Mark Amodei's office; and Courtney McKinney, representative from Lieutenant Governor Kate Marshall's office. The Douglas County Mounted Posse will be posting the flags for the event. They will arrive at 5:15 PM and lead the procession at 5:30 to the statue for the posting of the flags by three ROTC cadets, the pledge of allegiance, and an invocation by Reverend Patrick Jolly. After the ceremony they will also be assisting with pedestrian control. There will also be extra patrol by Douglas County Sheriffs for the event. A DJ will be providing music between 4:30 and 7:00 PM, and food and drinks will be available for purchase from the Genoa Country Store, Genoa Station Bar & Grille located in Mormon Station, and bar provided by the Genoa Volunteer Fire Department. The ceremony will also include acceptance of the Board of County Commissioners' proclamation, a certificate of recognition from the Governor's Office, a performance by Kim Coppel-Harris as Lillian Virgin Finnegan, and placement of a fifty year time capsule with Katrina Tholen's sons and some younger Giovacchini cousins taking part.

There was then a discussion of the maintenance of the statue going forward, with Gail Teig noting there is approximately \$5000.00 in collected funds available for the maintenance fund when the Town accepts the statue. Debrine Smedley explained the statue will require waxing 1-2 times per year and the bricks will require sealing in the springtime to preserve them. She suggested the Town form a volunteer maintenance committee, which she noted she is willing to serve on for two years so she can teach proper maintenance for the statue, and suggested it would be good to have a Board Member serve. Chari Shively said he would be willing to serve. He also mentioned they may consider soliciting the statue committee for members to serve as well. There was a discussion of the handling of future donations, including how the funds would be accepted and how donors would be recognized in the future as there are no additional bricks or plaques to be placed. They are continuing to accept donations, but have not made any promise of recognition. In particular the committee is concerned as to how the Town will address future requests for plaques and how those would tie into the statue site design. Ms. Smedely noted the volunteer committee would be able to take responsibility for both the maintenance and management of the site, including future planning for additional plaques.

The discussion moved to security concerns for the statue. Ms. Smedley noted she would like to have a camera placed to monitor the statue for the security of the bricks and plaques. Town Manager JT Chevallier noted that there had been some acts of vandalism in Town which had given him some concern and led him to look into a surveillance package for viewing critical Town areas for safety and security. He met with Harry Jones, who had presented him with a project proposal for a comprehensive Town security surveillance package, which could include the statue site.

Mr. Jones stated he met Debrine Smedley about a year ago at last year's Candy Dance and had discussed the statue project and his business. He turned the discussion over to Aaron Jones for discussing the proposal details including possible camera locations, and system specifications. He noted the system is designed for up to four cameras currently but could be upgraded to eight or sixteen. Chair Shively asked about the recording capability of the SD cards. He was told they use chain looping to record over the oldest footage and can hold 2 weeks to 1 month of footage depending on the quality. Chair Shively also asked about the ability to view the footage and was told there are multiple options, including online, providing back-ups of the footage. Chair Shively asked if the estimate provided would be a one-time expense. He was told that was the case and that the cameras include a three year warranty. Town Manager

JT Chevallier noted that while the system will not be able to monitor the entirety of the Town, it should cover ingress and egress points of the Town. He noted the footage should be higher quality, which could have uses beyond security such as for website content. Sharon Davis asked about the zoom ability of the cameras. Mr. Jones stated it could have up to ten times zoom without losing quality. Chair Shively noted it would be good to see the cameras in action. Mr. Jones told him their website tahoeweather.com utilize the same cameras. Harry Jones displayed a sample of the camera. Chair Shively asked who would have access, and was told the system would be housed in the Town Office, and it would be up the Town to determine who would have viewing access.

Debrine Smedley noted the committee had already been considering placing a security camera and requested that the Town would place one to view the site. She noted the committee would be able to pay for the camera but would like to have it linked into any Town system for monitoring. Chair Shively asked if this type of system installation would need to go to three bids. Mr. Chevallier explained anything over \$24,999.00 would have to go to bid. Anything over \$1000.00 would require him to get Board approval.

Under public comment Kurt Hildebrand asked, as it seemed like the Board was looking to take action on the proposal, how someone having read the agenda for the meeting would have known this camera system was going to be discussed. Town Manager JT Chevallier suggested that an actual decision on the system be agendaized for another meeting to allow for public comment on it as an independent item, considered separately from the statue update, though he did feel it would be a good project to move forward on. Chair Shively suggested it be put on the September meeting agenda.

Member Pasley asked if the Jones' company cameras cover the museum. Aaron Jones noted they currently have a camera on the Hotel, but he did not know if it covered the museum. Member Pasley asked if their proposal could be amended to include coverage of the museum. Mr. Jones stated they would likely have to contact the affected property owner regarding camera placement and inclusion in the system.

Perry Hand asked if the system would be amenable to high grade upgrades in the future. Mr. Jones explained that the recording system for the eight cameras can currently be upgraded up to 4K so there shouldn't be a need to upgrade in the foreseeable future, and that it will be the highest quality equipment possible to date and should be good for at least ten years. Mr. Chevallier sought clarification on whether the equipment would be upgradeable. Mr. Jones said the cameras could be easily switched out or in to the system as needed.

Chair Shively commented that security systems are only as good as the response to them and who is monitoring them. Mr. Chevallier commented that was why he appreciated the 2-4 week recording allowed by the system to provide for response time to incidents.

Gail Teig asked if the camera footage is on a delay. Mr. Jones stated that while their website footage is delayed by about 30 seconds to a minute, there would little if any delay for the Town's system. Debrine Smedley commented that there had been a break in at the Genoa Bar and images taken from the camera was posted by the County. Elaine Shively asked if it would be appropriate to have signage indicating that there were security cameras in place. It was determined that would likely be the case. Harry Jones mentioned interior cameras could be added as well if desired. Debrine Smedley commented that there was a time lapse video from last year's Candy Dance and something had happened at the Genoa Bar during the weekend which could be seen on the video, and with a better system more detail regarding the incident would have been available. Sue Knight stated that while this was an interesting item, it was not an item on the agenda and requested that the meeting move on.

No further public comment.

Chair Shively moved to accept the Lillian Virgin Finnegan Statue project update, that the Town-sponsored committee be approved, and to accept the statue on August 16th; motion seconded by Member Pasley and passed 4-0.

Agenda Item No. 7:

Review and approve the revised Proclamation 2019-P03 naming August 16th 2019 as the official unveiling and dedication of the Lillian Virgin Finnegan Statue

The proclamation was read into the record, and is attached to the minutes as **Exhibit C**.

Member Eckman moved to sign the proclamation; motion seconded by Chair Shively and passed 4-0.

Agenda Item No. 8:

Discussion and approval of 2020 Genoa Candy Dance vendor registration fees

Town Manager JT Chevallier noted the item is on the agenda to determine if any adjustments are to be made for the speedy registration process. Town Office Assistant Tiffini Drew provided background for the item, stating the issue of adjusting the Genoa Candy Dance vendor fees had been initially addressed at the February Board meeting. At that time the Board had decided to leave the current pricing in place for the 2019 event and had requested discussion on adjusting the 2020 rates be brought at a later meeting. She explained staff needed direction as to any changes in order to begin preparing the forms to be given to vendors at the 2019 event. She presented the Board with the current booth prices in place as well as a proposed schedule for adjusting the booth prices. The proposal includes incremental increases for certain arts and crafts booth locations for the 2020 and 2022 events to bring the arts and crafts booths to the same price across all locations, as well as an increase of price for the Food vendor booths for the 2020 event. She noted that if the Board directed changes be made, vendors would be notified of any price increases in the check-in packet information given at the 2019 event.

Member Pasley moved to accept the rate increases for 2020 and 2022 as recommended; motion seconded by Member Eckman and passed 4-0.

Agenda Item No. 9:

Discussion and approval of the 2019 Centennial Candy Dance Budget including expenses

Chair Shively asked if the budget includes the merchandise. Town Manager JT Chevallier explained the current budget includes all expenses listed in Candy Dance, including everything from supplies to marketing and all operational expenses. Staff is seeking overall approval of the Candy Dance expenses for efficiency in processing expenses and making purchases. He noted he looked back at previous years' meetings approval of the overall budget had been used in the past. Chair Shively asked how the current year budget compared to past years. Mr. Chevallier stated the current budget is in line with the 2018 number.

Member Eckman moved to approve the Candy Dance expenses not to exceed \$144,000.00; motion seconded by Member Pasley and passed 4-0.

Agenda Item No. 10:

Discussion and approval of the purchase of 6 bear-proof, 96 gallon, trash cans totaling \$2,198.07

Town Manager JT Chevallier explained it has become necessary to replace the bear-proof trash cans which the Town uses as the Town's dumpster has been removed from the "La Ferme" property since the construction has begun and there is no other appropriate location in Town for it. Additionally there is only one existing bear-proof can still functioning. He had gotten a recommendation from Boomer Schultz of Douglas Disposal as to possible vendors to purchase the cans from and then proceeded to get a quote from Kodiak for six cans. The cans were determined to be cost effective, user friendly and efficiently accessed by Douglas Disposal for trash service. If approved, they can be ordered tomorrow and delivered by Tuesday. He noted they come in orders of quantities of six, and after discussion, staff felt that six cans would be sufficient for the Town needs. The total would be \$2198.07.

Chair Shively asked if these cans were to replace the dumpster. Mr. Chevallier confirmed this was the case, adding that the Town needs to provide trash receptacle for facility renters and the Town's janitorial service. Currently there is an excess of trash between rentals and normal janitorial needs which have been requiring him to do dump runs. Member Crowe asked if the new cans would say Town of Genoa on them. Mr. Chevallier said he would be able to label them as such. Chair Shively asked if the dumpster would be going back to the vendor and was told it had already been removed. Member Eckman asked if Douglas Disposal would charge the same amount for dumping the cans as they did for the dumpster. Mr. Chevallier explained there were different rates for the cans and the dumpster and he could do a cost analysis if desired.

Under public comment, Chris Ritger asked if the Town had considered requiring renters to carry out all trash rather than providing receptacles for them. Mr. Chevallier noted the problem has arisen that when there have not been sufficient receptacles provided the renters have used other people's trash. He noted the Town could encourage them to carry out, but likely would still provide some receptacle. He added the Town could look into changing policy language to encourage that, or add additional fees for the use of the Town's trash receptacles. Chair Shively asked when the Town had last looked at the rental fees. Office Assistant Tiffini Drew stated the Town does adjust rental fees on an annual basis, but noted it could be something to look at more closely at a later meeting.

Member Crowe moved to purchase of the six 96 gallon bear-proof cans; motion seconded by Member Eckman and passed 4-0

Agenda Item No. 11:

Discussion and update on JT Chevallier's meeting with Douglas Disposal regarding tree trimming and proper clearance for the DDI collection vehicles

Town Manager JT Chevallier explained he had been contacted by Douglas Disposal regarding overgrowth issues causing problems for the trash collecting vehicles which require a thirteen foot clearance. He met with Boomer to review some of the trouble areas. He noted it is not an immediate issue that would lead to stopping service, but it is something the Town should address in the next few months. Mr. Chevallier also spoke with resident Caden Gould regarding the issue, who agreed to do the tree trimming at a reduced rate. Mr. Chevallier suggested the Town should move forward with the tree trimming to meet Douglas Disposals clearance needs. He noted his discussion with Mr. Gould included an agreement of an exchange of use of the Town Church facility in return for the tree trimming services. They will be looking to identify locations in the next few weeks for trimming before Candy Dance.

Under public comment, Sue Knight commented that on 5th Street a Douglas Disposal truck had clipped her cable internet line and she noticed there were locust branches down. She stated it is an issue and there is a need for trimming. Terri Schultz asked whose responsibility

the tree trimming would fall under. Mr. Chevallier noted the majority are Town trees or are trees overhanging Town maintained roadways so it would likely fall to the Town from a public safety and utility access perspective.

Member Eckman moved to accept the suggestions regarding tree trimming and proper clearance for Douglas Disposal; motion seconded by Member Pasley and passed 4-0.

ANNOUNCEMENTS AND CORRESPONDENCE

Agenda Item No. 12:

Discussion on Board Members' comments, activities, and liaison committee reports

No Board comments.

PUBLIC COMMENT

No comments.

ADJOURNMENT

Member Pasley moved to adjourn the meeting at 8:15 PM; motion seconded by Chair Shively and passed 4-0.

Minutes prepared by:
Tiffini Drew
Office Assistant, Town of Genoa

Exhibit A



Genoa Town Office
PO Box 14
Genoa, Nevada 89411
PHONE: (775) 782-8696

Genoa Town Advisory Board Meeting

MEETING DATE: August 7, 2019

SIGN-IN SHEET (PLEASE PRINT)

Name (FIRST & LAST)

Name (FIRST & LAST)	
Elaine Shively	
Terri Schultz	
Aaron Jones	
HARRY JONES	
Your Name	
Martin Manning	
Perry Hawn	
Sue Knight	
Mary Boykin	
Debrine Smedley	
Phil Feig	
Erin Pasley	
Chris Ridge	

Exhibit B

As Genoa residents, nobody can deny that the Genoa Lane and Hwy 395 intersection is very dangerous.

A) Dangerous to turn right and join hwy 395 southbound. Difficult to go from zero to 65+ MPH to join oncoming southbound traffic. Visibility issues:

1) Tough to see when two cars at stop sign waiting to enter hwy 395. One turning left to go north and one turning right to go south. Both cars impede each other's line of sight.

2) Southbound dedicated right Hand turn lane On hwy 395 impedes view for cars waiting to enter hwy 395 going north or south from Genoa Lane.

Turning left to go north, too many dangerous issues all taking place at one time. 1) 2 lanes of southbound traffic going 65+ MPH to get across. 2) Traffic crossing in front turning left from hwy 395 to Genoa lane is difficult to see and work with. 3) And finally, a merge into two lanes of northbound hwy 395 traffic going 65 MPH from median with a poor view angle for oncoming traffic.

Exacerbating the issue is increased traffic: new homes going in in Minden, Gardnerville, and Genoa itself. Also, Genoa area roads have been used multiple times for hwy 395 traffic relief during emergency events.

Three weeks ago, my husband, Brent, was in an accident at this intersection, and almost exactly a year ago, the same thing happened to me where I was hit by another driver (both non-injury).

What I'd like from the board is to please consider drafting an official document outlining the issues I just discussed, directed at the appropriate agencies to help come up with timely, effective resolutions.

Some potential solutions:

Add dedicated rolling right turn and acceleration lane going south on hwy 395. As seen at Stephanie, airport rd and Johnson lane And this is the same solution that is used each year during candy dance event.

Remove left turn option on Genoa Lane going north on hwy 395 entirely. And force all traffic to use dedicated right turn lane to go south (see above)

Create turnaround within 1/2 mile south of Genoa lane so traffic has an option to use turn around and switch direction to go north on hwy 395.

We have multiple contacts made to NVDOT looking for help. Now I'm looking for your help.

Thank you.

Exhibit C

Proclamation 2019P-03

***By the Genoa Town Advisory Board proclaiming August 16, 2019,
as the official unveiling and dedication of the Lillian Virgin Finnegan Statue***

WHEREAS, prior to 1919, the town of Genoa, Nevada did not have street lights and travel was often dangerous and dark at night; and

WHEREAS, Lillian Virgin Finnegan, daughter of then prominent Judge Daniel Webster Virgin, suggested a dinner and dance with homemade candies served to raise funds for streetlights in Genoa, Nevada; and

WHEREAS, with the help of her aunt, Jane Raycraft Campbell, and the female populous of Genoa, the event succeeded in raising the funds needed for the streetlights; and

WHEREAS, the tradition of the Genoa Candy Dance has been an annual event supporting the Town of Genoa for the past century; and

WHEREAS, the same spirit of dedication and volunteerism in the Genoa community still thrives to the present day; and

WHEREAS, a statue of Lillian Virgin Finnegan was created to memorialize her contribution and the contributions of generations of volunteers;

NOW, THEREFORE, LET IT BE RESOLVED THAT THE GENOA TOWN ADVISORY BOARD, does hereby proclaim August 16th, 2019, as the official unveiling and dedication of the Lillian Virgin Finnegan Statue in honor of her contributions and the dedication of volunteers within the community, and does urge all citizens to celebrate the efforts put forth by the “Lillian” Statue Committee to create this incredible piece of art and history; and

FURTHER, we urge all citizens to celebrate the creativity and ingenuity of Lillian Virgin Finnegan.

Adopted: This 7th day of August, 2019, by the Genoa Town Advisory Board.

Steven Shively, Chair

Linda Birdwell, Vice-Chair

Gordon Pasley, Member

Patricia Eckman, Member

Brian Crowe, Member