

GENOA TOWN ADVISORY BOARD
Special Meeting Minutes
January 17, 2019

The Genoa Town Advisory Board held a public meeting on January 17, 2019 beginning at 6:30 PM, Genoa Town Meeting Room, 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Steve Shively. Present were board members Gordon Pasley, Linda Birdwell, Steve Shively, and Brian Crowe. Also present was Interim Town Manager, Melissa Blosser. Member Patricia Eckman was absent, and all votes will reflect this.

Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as **Exhibit A**.

Pledge of Allegiance was led by Member Gordon Pasley.

PUBLIC COMMENT

This portion of the meeting was open to the public to speak on any topic not on today's agenda. Bill Brooks brought to the Board's attention an item from the December 20th meeting of the Board of County Commissioners dealing with a discussion of the County's existing vac truck and its possible use by the Towns. He encouraged the board to follow up on the matter. Chris Lang introduced himself as an area resident. He also mentioned he had noticed an issue with a light in the Town Hall and offered his service as a volunteer to repair it. No other public comment.

APPROVAL OF AGENDA

Vice-Chair Birdwell moved to approve the agenda; motion seconded by Member Crowe and passed 4-0.

ADMINISTRATIVE AGENDA

Agenda Item No. 1:

Discussion and update on the Town Manager recruitment to include review of the candidates pursuant to board direction and brought forth by Douglas County Human Resources and Pat Eckman. Discuss interview process, travel expenses, salary negotiations and associated with cost of the interview.

The Board discussed details of the interview, selection, and job offer process for hiring of the Genoa Town Manager.

Under Public Comment, Bill Brooks sought clarification of the date, time, and location of the special meeting to be held for the interviews, as well as the process for the meeting itself. He also discussed the issue of background checks as it relates to the hiring process in Douglas County. Chris Lang advised the Board that when the final candidate is selected, the full Board should be in support of that individual.

Member Birdwell moved to agree that the Board will interview the five (5) candidates put forward at a special meeting to be held January 25th, travel expenses are to be paid by the

candidates, the Board will take as much time as is needed at the meeting for public comment to be heard after all candidates have been interviewed, the Board will rank the candidates one through five, and by a majority vote select the top candidate following the processes provided by Douglas County Human Resources; motion seconded by Member Pasley and passed 4-0.

PUBLIC COMMENT

Bill Brooks discussed the Town budget and upcoming deadlines along with strategic planning for CIP projects. He hopes these items will be addressed at the next regular meeting of the Genoa Town Advisory Board.

ADJOURNMENT

Vice-Chair Birdwell moved to adjourn the meeting at 6:58 PM; motion seconded by Member Crowe and passed 4-0.

Minutes prepared by:
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