

GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
July 11, 2018

The Genoa Town Advisory Board held a public meeting on July 11, 2018 beginning at 6:35pm, Genoa Town Meeting Room, 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Tim DeTurk. Present were board members Linda Birdwell, Tim DeTurk, Patricia Eckman and Steve Shively. Member Greg Pace was absent; all votes will reflect this fact. Also present was Town Manager, Philip Ritger.

Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as **Exhibit A**.

Pledge of Allegiance was led by member Linda Birdwell.

PUBLIC COMMENT

This portion of the meeting was open to the public to speak on any topic not on today's agenda. June DeTurk thanked the town for their support of the Genoa Americana Celebration with permit applications, insurance, financial donation and loan of equipment. Sue Knight wanted to express her displeasure with general town maintenance, lack of office assistant, website maintenance and town support for events. No other public comment.

APPROVAL OF AGENDA

Town Manager, Philip Ritger, informed the board that the presenters for Administrative agenda item 4 could not attend and requested this item be moved to the August 1st meeting. Member Shively moves to approve the modified agenda; motion seconded by member Birdwell and passed 4-0.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Member Eckman moves to approve the June 6th minutes; motion seconded by member DeTurk and passed 4-0.

CONSENT CALENDAR FOR POSSIBLE ACTION

Agenda Item No. 2:

Approve the June 2018 financial report including claims paid.

Member Shively moved to approve consent calendar; motion seconded by member Eckman and passed 4-0.

ADMINISTRATIVE AGENDA

Agenda Item No. 3:

Discussion and update on the Centennial Candy Dance "Lillian" Statue Project.

Lynne Bowersock presented to the board an update on the bronze commemorative medallion project and provided those in attendance with the opportunity to purchase them after the meeting. Lynne also presented the board an update on the limited edition Silver medallion that will be struck at the Carson City Mint. A special event will be held in November 2018 at the Nevada State Museum where the first medallions will be struck. The group is still confident in their plans for an unveiling celebration on Friday, August 16th, 2019.

Member Shively moved to accept the project update; motion seconded by member Birdwell and passed 4-0.

Agenda item No. 4:

Removed from the agenda and rescheduled for August 1, 2018 meeting.

Agenda Item No. 5:

Discussion to review and recommend to Douglas County to approve, approve with conditions, or deny the proposed ordinance change (DA 18-023) to amend County Code, Title 20, allowing Vacation Home Rentals countywide, not just at Lake Tahoe, and in any residential area. If the Board recommends approval of the ordinance change they may further recommend participating in the permitting process.

Douglas County Community Development reached out to Town Staff regarding direction they received from the County Commissioners to allow Vacation Home Rentals (VHRs) countywide, not just at Lake Tahoe, and in any residential area. The proposed ordinance amendments to Title 20 were reviewed by the board and discussed. The board wanted to know if they approved VHRs in the Genoa community area would they share in any of the room tax or other fee revenue. The board also wanted to know if they voted to not approve the ordinance amendments could they still participate in the permitting process if the County approved the changes. The town manager suggested that because the Board of County Commissioners would not hear this item till their August 2nd meeting this board could bring the item back for discussion at the August 1st meeting when answers to these questions could be provided.

Member Shively moved to bring the item back at the August 1st meeting; motion seconded by member Birdwell and passed 4-0.

Agenda Item No. 6:

Discussion to review and provide comments on a proposed resolution to the Board of County Commissioners to modify the Genoa town boundary and annexation of APNs 1319-09-501-005, 1319-09-501-006, 1319-09-601-001, 1319-09-601-002, 1319-09-601-003, 1319-09-601-004, 1319-09-601-005, 1319-09-701-001, 1319-09-701-002, 1319-09-701-004, 1319-09-701-005, 1319-09-701-006.

In accordance with Douglas County Code 18.01.010 Annexation procedures for unincorporated towns, proceedings to initiate annexation may be commenced in accordance with the provisions of section 269.652 of NRS by resolution of the town board recommending that the board of county commissioners approve an ordinance to allow the annexation.

The properties under consideration for annexation are listed below. All of these properties are accessed directly from Town maintained roads. APNs to be annexed: 1319-09-601-001, 1319-09-601-002, 1319-09-601-003, 1319-09-601-004, 1319-09-601-005, 1319-09-701-001, 1319-09-701-002, 1319-09-701-004, 1319-09-701-005, 1319-09-701-006.

Additionally, the following APN's (1319-09-501-005, 1319-09-501-006 and 1319-09-602-035, 1319-09-602-036, 1319-09-602-037, 1319-09-602-038) have been consolidated into 2-3 buildable parcels, one with an existing home and one currently under construction. According to the County Assessor, even though the 1319-09-602-XXX portions are within the town boundaries no Ad Valorem tax is being assessed. As they stated, "In these few cases we go to the benefit of the taxpayer and the lower rate." This proposal is to annex the 1319-09-501-XXX portions so this anomaly can be corrected.

Member DeTurk moved to go forward with the annexation process for submission to the board of county commissioners; motion seconded by member Shively and passed 4-0.

Agenda Item No. 7:

Discussion to review a Genoa resident's complaint regarding Town Manager, Philip Ritger's, character, professional competence, alleged misconduct or physical or mental health and if deemed necessary take administrative action in accordance with NRS 241.033.

In compliance with NRS 241.033 a written notice of this hearing was provided to the town manager 5 business days prior to the meeting. This document was included in the board packet to establish that the hearing could move forward. The 12-page complaint investigation prepared by member Steve Shively was presented to the board and was the basis of the discussion. Mr. Rick Myers, the resident who filed the complaint was not in attendance at the meeting.

Chair DeTurk opened this item for public comment. Kurt Hildebrandt wanted clarification on whether Mr. Ritger had been properly noticed per the NRS. Mr. Ritger acknowledged that the town attorney reviewed the process and his opinion was the board was in compliance. Elaine Shively requested that public comment be moved to the end after the board discussed the matter. Sue Knight found it difficult to provide public comment without knowing what was in the complaint. Ms. Knight did offer that un-named individuals have complained to her about the rudeness they receive when calling the town office. Lynne Bowersock is concerned with the current "two sides" in town and would like to see us work toward a win-win resolution. Lynne Bowersock, Lois Wray, Debrine Smedley, June DeTurk and Dee Dykes individually spoke and expressed support for Mr. Ritger.

Each member of the board provided individual comments about the overall process of this review and thoughts about Mr. Ritger in general. At the conclusion of their comments, Mr. Ritger read into the record a prepared statement that addressed the original complaint as well as the seven (7) other allegations cited by Mr. Myers during the investigation.

Member DeTurk moved to accept the information provided in the investigation and that each board member may consider this information at the time of Mr. Ritger's next evaluation; motion seconded by member Shively and passed 4-0.

Agenda Item No. 8: Not for possible action.

Discussion on Town Manager's monthly report.

Thank you letters from David and Karen Fuentes, the Pioneer Reunion picnic committee and all of the 4th grade students from Minden Elementary to the town were presented. A brief update on the recruitment process for the town office assistant was presented.

Agenda Item No. 9: Not for possible action.

Discussion on Board Members comments, activities and liaison committee reports.

This portion of the meeting was open for board members to comment or report on any topic not on today's agenda.

Member DeTurk asked for a GVFD update on the James Canyon Loop fire. Mr. Manning provided a brief update.

Member Birdwell would like the board to review roles and responsibilities for a possible future agenda item.

Member DeTurk wanted to thank everyone who showed up for the town clean-up day.

PUBLIC COMMENT

William Brooks wanted to make sure that the town approach the new owner of the 2291 Main Street property to see if they will work with the town to provide access easements for the town office and town hall buildings.

ADJOURNMENT

Member Birdwell moves to adjourn the meeting at 8:21pm, motion seconded by member Shively and passed 4-0.

Minutes prepared by:

Philip Ritger
Town of Genoa

Exhibit A



Genoa Town Office
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Genoa Town Advisory Board Meeting

MEETING DATE: July 11, 2018

SIGN-IN SHEET (please print)

<u>Name (First, Last)</u>	<u>Email Address (optional)</u>
DEBRA S. CROWE	
Debrine Suedley	
Lynne Bowersock	
Sue Knight	
Elaine Shively	
Hiram T. Monkeybros	
PER ANOUSSON	
Lynne Spier	
Lois Wray	
Debra Brooks	
DEE CHEKOWITZ-DYKES	
Chris Ritzer	
Jane Clark	
Martin Manning	
Marilyn Manning	