

GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
March 7, 2018

The Genoa Town Advisory Board held a public meeting on March 7, 2018 beginning at 6:35pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Tim DeTurk. Present were board members Pat Eckman, Steve Shively, Greg Pace and Tim DeTurk. Absent was member Linda Birdwell. Also present was Town Manager, Philip Ritger.

Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as **Exhibit A**.

Pledge of Allegiance was led by member Tim DeTurk.

PUBLIC COMMENT

This portion of the meeting was open to the public to speak on any topic not on today's agenda. Martin Manning, on behalf of the Genoa Western Heritage Day committee, presented information on the plans for the event.

APPROVAL OF AGENDA

Member Pace moves to approve the agenda; motion seconded by member Shively and passed 4-0 with member Birdwell absent.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Member Shively moves to approve the minutes for the February 7, 2018 meeting; motion seconded by member Pace and passed 4-0.

ANNOUNCEMENTS AND CORRESPONDENCE

Town Manager, Philip Ritger gives verbal report on:

- 1) **Redevelopment Area No. 1:** The County Commissioners voted 4-1 (McDermitt) at their March 5th meeting to dissolve Redevelopment Area No. 1. Likely projects, aside from those presented by Genoa, which will be considered for funding from the remaining RDA funds, will include the North Valley Wastewater Treatment plant and the Vista Grande road extension.
- 2) **St Patrick's Day:** Save the Date - Saturday, March 17th in the Genoa Town Hall starting at 6pm. We are still looking for volunteers to help with this event and possible chair the event.

CONSENT CALENDAR FOR POSSIBLE ACTION

Agenda Item No. 3:

Approval of the February 2018 financial report including claims paid.

Member Shively moved to approve consent calendar; motion seconded by member Eckman and passed 4-0 with member Birdwell absent.

ADMINISTRATIVE AGENDA

Agenda Item No. 4:

Discussion and update on the Centennial Candy Dance “Lillian” Statue Project including discussion on Special Use Permit application and ownership and maintenance agreement between the ocommittee and the Town.

The Statue Committee continues work on a Special Use Permit (SUP) from Douglas County to erect the statue and surrounding area to house the engraved bricks, bronze name and historical background plaques. The SUP application that includes the current conceptual layout for the statue site was presented. Member DeTurk questioned if all of the utility lines were shown on the site plan map because he knew that some of the water lines were missing. This concern will be communicated to RO Anderson, the engineering firm handling the site design.

Also reviewed was the correspondence from the Friends of Genoa (FOG) regarding their future support for the Statue project and the Memorandum of Understanding (MOU) between the Statue Committee and the Town of Genoa regarding future assignment of ownership and ongoing maintenance.

Member Shively moved to approve the Memorandum of Understanding between the Statue Committee and the Town of Genoa; motion seconded by member Eckman and passed 4-0. The signed Memorandum of Understanding is attached as **Exhibit B**.

Agenda Item No. 5:

Discussion to approve, approve with modification or deny the purchase and planting of a tree on the Campbell property of the Mormon Station State Historic Park and a tree in the Genoa Town Park as part of the 2018 Arbor Day Celebration. Estimated cost for both trees and planting not to exceed \$1200.

The Town of Genoa has submitted the paperwork for recognition as a 3-year Tree City, USA member. One of the four standards that must be met annually is to hold an Arbor Day celebration which typically involves a tree planting event and related public educational activities. The last Friday in April is the traditional date for Arbor Day in Nevada which is April 27th. Preliminary discussions have begun with Chris Johnson, Park Interpreter, Mormon Station State Historic Park to have them participate in our Arbor Day celebration and the planting of a shade tree on the State Park property as well as in the Genoa Town Park. The town has planted an Imperial Honey Locust the past 2 years.

Member Eckman moved to approve the expenditure of funds to purchase and plant the trees from the approved budget 520.149 for parks and landscape maintenance; motion seconded by member Pace and passed 4-0.

Agenda Item No. 6:

Discussion to approve, approve with modification or deny a donation of up to \$1500 total, \$500 each to Jacks Valley, Minden and/or Gardnerville Elementary Schools, to subsidize bus transportation costs for elementary school children to participate in our Genoa Arbor Day celebration.

Last year, as a component of the Genoa Arbor Day celebration, the town invited 4th and 5th grade students from Jacks Valley and Minden Elementary schools to participate in the tree planting. In addition to learning about the history and tradition of Arbor Day the students were treated to Chautauqua performances and Civil War re-enactors. Preliminary discussions have begun with Blaine Spires, Assistant Principal at Jacks Valley Elementary School, to coordinate this educational outreach activity. Funds to cover bus transportation costs are critical to making this type of event possible for these elementary students.

Member DeTurk moved to approve expenditure of funds to support our area Elementary Schools from the approved budget 540.006 for community outreach and support; motion seconded by member Pace and passed 4-0.

Agenda Item No. 7:

Discussion on budget development for Fiscal Year 2018-19.

The Town Manager presented for review the tentative budget for FY2018-2019 with current best estimates for revenue and expenses. The budget presented was not balanced but was intended to provide a starting point for discussion of revenue assumptions and funding priorities. A review of the proposed capital improvement projects (CIP) that were previously submitted to the County for funding consideration by the Redevelopment Area No. 1 was conducted.

Member DeTurk moved to proceed with completing the tentative budget and capital improvement projects for second review at the April meeting; motion seconded by member Shively and passed 4-0.

Agenda Item No. 8: Not for possible action.

Discussion on Board Members comments, activities and liaison committee reports.

This portion of the meeting was open for board members to comment or report on any topic not on today's agenda.

Member Pace inquired why the community garage sale date had been set for May 19th. The garage sale is not a town event and the date is chosen by Gilmor-Coons.

Member Eckman informed everyone that the Genoa Volunteer Fire Department had added a Friday evening BBQ & concert to the Western Heritage Day weekend.

Member DeTurk mentioned that our new snow removal contractor was doing a good job. He wanted to express his displeasure with how Genoa and it's role in the RDA was misrepresented at the recent RDA meeting. He informed the committee that he was working with Deer Tick researchers to provide them access to the resident deer population in Genoa. And finally, he wanted to thank Elaine and Karen for the great job being done on the Genoa Connection.

PUBLIC COMMENT

No public comments.

ADJOURNMENT

Member Pace moves to adjourn the meeting at 8:11pm, motion seconded by member Shively and passed 4-0.

Minutes prepared by:

Philip Ritger
Town of Genoa



Genoa Town Advisory Board Meeting

Meeting Date: 03-07-2018

SIGN-IN SHEET (please print)

Martin Manning

Paul Jey

Chin-Kit

Exhibit B

MEMORANDUM OF UNDERSTANDING

The Centennial Genoa Candy Dance Statue Project Committee (the Committee) intends to erect a statue of Lillian Virgin Finnegan (the Lillian statue) in Genoa, Nevada, to be located at the corner of Nixon and Main Streets. The statue is to be erected on or before September 2019. The statue commemorates the founder of the Genoa Candy Dance as well as honors the many volunteers who worked at the initial Candy Dance and continue to do so to this day.

The Committee intends to donate the statue to the Town of Genoa (the Town). The Committee also intends to provide funds and volunteers to the Town to maintain the statue, free of the cost of maintenance.

At the February 7, 2018 regular meeting of the Genoa Town Advisory Board (the Board), a motion was made by member Shively, seconded by member Birdwell that the Board would graciously agree in principle to accept the gift of the statue, based on its understanding that the creation and installation of the statue will be done at no cost to the Town. This Board action was further based on the understanding that the Committee will provide some funds as well as volunteer support dedicated to the ongoing maintenance of the statue.

Dated this 7th day of March, 2018.

Centennial Genoa Candy Dance Statue Project Committee



Gail Teig, Chairman

Genoa Town Advisory Board



Timothy DeTurk, Chair



Greg Pace, Member



Steven Shively, Member

NOT PRESENT

Linda Birdwell, Vice-Chair


Patricia Eckman, Member