

GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
November 1, 2017

The Genoa Town Advisory Board held a public meeting on November 1, 2017 beginning at 6:30pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Vice-Chair Linda Birdwell. Present were Board Members Pat Eckman, Steve Shively and Greg Pace. Absent from the meeting was Chairman Timothy DeTurk. Also present was Town Manager, Philip Ritger and staff.

Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as Exhibit A.

Pledge of Allegiance was led by Vice-Chair Linda Birdwell.

PUBLIC COMMENT

Under public comment, Gail Teig gives brief update on the process of the Lillian Virgin Finnegan statue project.

APPROVAL OF AGENDA

Member Eckman moves to approve the agenda, with the modification of tabling agenda item #8 until the December meeting; motion seconded by Member Shively and passed unanimously.

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes for the October 4, 2017 meeting were approved. Motion by Member Shively; seconded by Member Eckman and passed unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Town Manager, Philip Ritger gives verbal report on:

- Bollard lights in Genoa Park have been rewired and accept 10W LED lights. All outdoor lights maintained by the Town have all been upgraded to LED lighting.
- The letters "N" and "A" on the Foothill Rd Genoa Monument sign are being repaired and will be back in place within 7-10 days.
- The owners of the Genoa Creek water rights have been notified of the water line break at the top of Carson St. The Town has been assured that this leak will be repaired before any significant damage to the town maintained road.
- Genoa Candy Dance volunteers and committee chairs were invited to Mike Beck's "The Ponies" performance this past weekend as an appreciation for their help at the event. Special thank you to Capital Beverages for donating 2 kegs of beer for the concert.
- Sandy Granucci and her volunteers did another fabulous job putting on the Halloween celebration last night. The hayride was safe and fun as usual.
- An Eagle Scout Court of Honor for Ryan Griffiths will be held Saturday, November 11 at 2:30pm in the Genoa Town Hall. All members of the Board have been invited; RSVP.

- Douglas County is hosting an education event to inform citizens on flood preparation and safety on Tuesday, November 14 from 3-6pm in the dining room of the Community Center.
- Christmas in Genoa will kick off Friday, December 1st with tree lighting and caroling. Breakfast with Santa will be Saturday Dec. 2 and Mary Kaye's "A Cowboy Christmas" concert will be held in the Town Hall on Saturday Dec. 9th at 6:30pm.
- Reminder to Board members that they are required to file an annual Financial Disclosure Statement (FDS) by January 15, 2018.

CONSENT CALENDAR FOR POSSIBLE ACTION

Member Shively moved to approve consent calendar, motion seconded by Vice-Chair Birdwell and passed unanimously.

ADMINISTRATIVE AGENDA

Agenda item no. 6:

Presentation by Kendyl Rioux, Partnership of Community Resources, on the "Planting the Promise" campaign to keep our community healthy and drug free. Request to have Town of Genoa participate in this campaign.

Presentation by Kendyl Rioux about campaign to plant a minimum of 25 tulip bulbs in Town to represent a healthy and drug free community. The bulbs will be planted by Winter and in Spring when bloomed, they will help to maintain them and provide the Town with sign(s) to explain what they represent.

Motion by Member Shively to approve having the Town of Genoa participate in the "Planting the Promise" campaign, motion seconded by Member Eckman; passed unanimously.

Agenda item no. 7:

Discussion on a draft Douglas County ordinance to prohibit hunters from using bows within 500 feet (166 yards) from a residential home unless permitted by the property owner. This draft ordinance will be introduced for a first reading at either the November 16th or December 7th Board of Commissioners meeting.

Douglas County Ordinance No. 2017-1494 is attached to Board packet for review. This would be a modification to an existing ordinance that pertains to fire arms to now include bows.

Under public comment, Elaine Shively speaks about some incidences of deer being shot and ending up on their property, she is in full support of prohibiting hunting near residential areas.

Member Pace questions why Gardnerville GID is specified when all of Douglas County is covered. Mr. Ritger explains that the ordinance applies to Douglas County, which includes all the unincorporated towns of Gardnerville, Minden and Genoa but does not include any of the General Improvement Districts, they are separate entities. Gardnerville GID requested to be included in the ordinance.

Member Shively comments that he is not opposed to firearms or hunting but this is something that is making the community unsafe. He fully supports this ordinance.

All members of the Board would like to put their support behind this ordinance.

No action taken on this item.

Agenda item no. 8:

Discussion to review a revision to town policy II M.1, Genoa Town Advisory Board meetings to change the meeting time. – Item tabled

Agenda item no. 9:

Discussion to review competitive bids for the Town road and public area snow removal.

A bid proposal for snow removal was sent to the following area contractors: Mountain High Lawn & Landscape, Acme Bobcat, Genesis Landscape, Mountain West Construction, Scottsdale Plumbing & Excavation, Impact Construction, Knox Excavating, Davenport Landscape and Hearts Desire Landscaping. Bid response has been slow and staff is exploring internal options for snow removal. We are working with Douglas County vehicle maintenance to explore options for acquiring a vehicle with snow plow and then hire a season temporary on-call employee to provide this service.

Town Manager, Mr. Ritger recommends not taking any action on this item tonight until further bids and options can be explored. The Town owns a truck that is equipped with a plow, it has been sitting at the county yard for many years, it would need some work done to bring it back to standard but could be a good option for the Town moving forward. The town could hire an on-call employee to come in and plow when needed. The Board supports looking further into this option and getting an update at next meeting.

No action taken.

Agenda item no. 10:

Discussion on the Town Manager's report on the 2017 Genoa Candy Dance.

The Genoa Candy Dance was held September 23 & 24, 2017. This report is the final profit & loss analysis for the event. The Genoa Candy Dance met budget expectations for net revenue and there is no significant positive or negative impact to the Town's general operating budget for this fiscal year.

The Genoa Candy Dance supported the following service / non-profit organizations in 2017: China Spring, Rite of Passage, Carson Valley Middle School Leadership, Douglas High School Culinary Arts, Douglas High School Interact Club, Boy Scout Troop 495, Gardnerville Elementary PTSO, Back Country Horsemen of NV, Douglas County Sherriff's Mounted Posse, Douglas Lodge #12, Genoa Cemetery Association, Genoa Courthouse Museum, Douglas Area Rapid Transit.

Under public comment, Debrine Smedley says she spoke with someone at the Boys and Girls club and they told her they have vehicles they could offer the Town for use of shuttle service during the event. Contact them directly for more information.

Member Shively points out that we could look into cutting back the cost of public safety by utilizing the volunteer organizations such a search and rescue and giving a donation to their organization, rather than using paid personnel.

Member Shively moved to approve the Town Manager's report on the 2017 Genoa Candy Dance. Motion seconded by Member Eckman and passed unanimously.

Agenda item no. 11:

Discussion and possible action on the annual performance evaluation of Town Manager, Philip Ritger.

Douglas County has a new system for evaluations so the new form was given to the Members of the Board. Performance evaluation will be reviewed at next meeting.

No action taken on this item.

NOT FOR POSSIBLE ACTION: BOARD COMMENTS AND REPORTS

Member Pace asks Mr. Ritger about an article in the paper that mentions his name in regards to the Douglas County Assistant Manager position, in which Mr. Ritger was runner up for. Mr. Ritger responds that he does not know any more than the general public about his situation.

Member Shively comments about a Police Chief's and Sherriff's conference he attended in Las Vegas last week; he is proud of our State's public safety organizations and their support after the Vegas shooting. The conference had a lot to do with terrorism and he was happy to see our local agencies there to participate.

Member Eckman asks Town Manager if updating some of the street signs in Town could be worked into the budget.

PUBLIC COMMENT

No public comments.

ADJOURNMENT

Member Pace moves to adjourn the meeting at 7:25pm, motion seconded by Member Shively and passed unanimously.

Minutes prepared by:

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