



TOWN OF GENOA
SINCE 1851
GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
October 4, 2017

The Genoa Town Advisory Board held a public meeting on October 4, 2017 beginning at 6:30pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chairman Timothy DeTurk. Present were Board Members Pat Eckman, Steve Shively, Greg Pace and Vice-Chair Linda Birdwell. Also present was Town Manager, Philip Ritger and staff.

Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as Exhibit A.

Pledge of Allegiance was led by Pat Eckman.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Vice-Chair Birdwell moves to approve the agenda, motion seconded by Member Shively and passed unanimously.

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes for the August 2, 2017 meeting were approved. Motion by Member Eckman, seconded by Chairman Deturk; motion passed; Vice-Chair Birdwell recused due to absence at August meeting.

ANNOUNCEMENTS AND CORRESPONDENCE

Town Manager, Philip Ritger gives verbal report on:

- Thank you to all Candy Dance committee chairs and volunteers. Tickets to the Mike Beck concert on Oct. 28 will be offered to volunteers this year in lieu of an appreciation dinner.
- Town was served with a subpoena to provide all traffic control permits, diagrams and photographs for the intersection of State Route 206 (Genoa Lane) and US 395 for the 2014 Genoa Candy Dance. All documents requested were provided and handed over to the Town's Attorney.
- The Town has been using Sierra Select on a trial-basis for the cleaning of the Town facilities. We will be formalizing and entering into an agreement with them this month.
- The parking area on Mill Street has be realigned to have cars facing the correct direction. This realignment was also designed to help lengthen the parking spaces.
- Earlier this month Town Manager and Member Shively met and had a Town walk through with a representative from NDOT to discuss street parking. They would like to send some engineers out to work on possible options.

- Meeting with Town of Gardnerville and Town of Minden Town Manager's to review and propose updates to Section 18, Town Codes, to create consistency within the codes for each town and eliminate non-relevant sections. Primary concern for all three Towns is lack of traffic control code for parking in alleys and narrow streets.
- Town has made a \$500 donation to the Boys and Girls Club in support of their fundraiser.
- Concert on the Green: bonus concert on Oct. 8th from 4-6pm in Genoa Park
- Annual Halloween event will be held on Tuesday, Oct. 31 in the Town Hall following hay ride at 5pm. Sandy Granucci will be chairing this event.
- Christmas in Genoa will kick off Friday, December 1st with tree lighting and caroling. Breakfast with Santa will be Saturday Dec. 2 and Mary Kaye's "A Cowboy Christmas" concert will be held in the Town Hall on Saturday Dec. 9th at 6:30pm.
- 2018 Town Event calendar has been drafted; wanted to inform the Board that Christmas events will begin on November 30th next year in case there is any input about that before presenting final draft for approval at next month's meeting.

CONSENT CALENDAR FOR POSSIBLE ACTION

Chairman DeTurk asks Town Manager, Mr. Ritger to provide further explanation on each item in consent calendar. No items were pulled for administrative agenda.

Member Shively moved to approve consent calendar, motion seconded by Vice-Chair Birdwell and passed unanimously.

ADMINISTRATIVE AGENDA

Agenda item no. 6:

Discussion and update on the Genoa Candy Dance Centennial Statue Project.

Presentation by Gail Teig and Debrine Smedley. Update was given on financials and progress of the Statue project. They would really like to get an answer as soon as possible about site location in order to finalize specific details.

No action on this item.

Agenda item no. 7:

Discussion on the Town Manager's update of the 2017 Genoa Candy Dance.

The Genoa Candy Dance was held September 23 & 24, 2017. This preliminary report is on current gross revenue projections and general observations. Net revenue numbers will be available by the November board meeting. Overall the event was a success, record year for Candy Sales.

Under public comment, Gail Teig thanks the Town for allowing the Statue committee to have a booth at the Candy Dance this year and hope to have the same one for next year.

Under public comment, June DeTurk commends the Town Staff for the event running smoothly, seems to have been less complaints this year than previous years.

No action taken on this item.

NOT FOR POSSIBLE ACTION: BOARD COMMENTS AND REPORTS

Member Shively comments on the incident in Las Vegas and what a great job the first responders have done for public safety.

Member Eckman asks if bid requests have been sent out for snow removal contracts. Mr. Ritger responds that he is working on that process now.

Chairman DeTurk asks for an update on filling the part-time maintenance position. Mr. Ritger responds that he is evaluating the need for that position; we've already contracted with a cleaning service to do the facilities once a week. We will hold off on filling that position for now and see if we can just get by with using outside contractors to fill in the needs of the Town.

Chairman DeTurk informs every one of the Sheriff's Dept. putting on a Haunted House at the Douglas County Fairgrounds for \$5.00

Chairman DeTurk would like Town Manager to look into the possibility of changing to Town Board meetings to a morning time. And he also wanted to thank Town Staff, June DeTurk and volunteers for their work on the Candy Dance, special thank you to Phil for getting the Mason's the use of a golf cart for the weekend.

PUBLIC COMMENT

No public comments.

ADJOURNMENT

Vice-Chair Birdwell moves to adjourn the meeting at 7:40pm, motion seconded by Member Shively and passed unanimously.

Minutes prepared by:

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