

**GENOA TOWN ADVISORY BOARD**  
**Regular Meeting Minutes**  
**July 6, 2016**

The Genoa Town Advisory Board held a public meeting on July 6, 2016 beginning at 6:30pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG**

The meeting was called to order by Vice-Chair Aten. Present were Board Members, Linda Birdwell, Greg Pace and Timothy DeTurk. Chairman Trent Tholen was absent.

Also present was Town Manager, Phil Ritger and staff. Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as Exhibit A.

Pledge of Allegiance was led by Vice-Chair Nancy Aten.

**PUBLIC COMMENT**

Under public comment, June DeTurk shares that the Genoa Americana Celebration was a great event and lots of fun.

**APPROVAL OF AGENDA**

Member Birdwell moved to approve the agenda, motion seconded by Vice-Chair Aten and passed unanimously.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the June 1, 2016 regular meeting were approved, motion by Member Birdwell, seconded by Member Pace; passed unanimously.

**ANNOUNCEMENTS AND CORRESPONDENCE:** (Verbal report from Town Manager, Mr. Ritger)

- 1) Decorative posts for the stop signs have been ordered. The color will be green to match the street lamp posts in Town.
- 2) The summer "Concert on the Green" series continues this Sunday, July 10<sup>th</sup> at 5:00 pm with Sagebrush Rebels (Western).
- 3) Genoa Cowboy Festival: Volunteer Appreciation is scheduled for this Sunday, August 14 at 4:00 pm as an outdoor gathering in the Town Park. Please bring a salad, side dish, or dessert of your choice. The Town will be providing the main course and an assortment of beverages. Plan on bringing lawn chairs / blanket and stick around immediately after the meal for the evening concert. I want to thank Roger & Allison Grey for helping coordinate this event.
- 4) Genoa Peak Mad-a-thon: Ascent Runs is taking this year off. They are pursuing a sponsor that will support this event as well as 2 other events that will make Genoa part of a 3 run trail series. At this time I am planning on bringing it back for 2017. They believe that Genoa provides a great venue for a challenging and scenic trail race.

- 5) Road Maintenance – Encroachments: Road grading and dust palliative applications were completed last week. Charter Communications submitted 2 encroachment permit applications that will both require trenching and asphalt repair; one on Kinsey Way near intersection with Reese Court, the other on 5<sup>th</sup> Street near the Court House museum. A property owner on Genoa Street will be having work done to connect their property to County water. This will require trenching along Genoa Street from Carson Street; the Town has stipulated area of the road affected will be re-graded and dust palliative reapplied.
- 6) Free Speech Artists: The State Parks has informed the town that they will be reserving space on the Campbell property for compliance with their “free speech space” policy. The space will be given to Mr. Steve White and his “Art in the Park” group during the Genoa Candy Dance weekend. Total space allotted will accommodate 11-12 art vendors. Under a “free speech” court ruling these vendors are exempt from any vendor permitting process and requirement to pay State or Local sales tax on any of their goods sold. Also, note that this year, Town of Genoa will be the only permit holder for the Candy Dance.

Under public comment, June DeTurk asks if the Free Speech vendors will be able to log into the Town’s Wi-Fi. Mr. Ritger explains that they will not be able to and the system for the vendor’s using Wi-Fi will be different this year, hopefully eliminating unnecessary usage over that weekend.

Member DeTurk adds onto the announcement regarding the work done on Genoa St., the Town will be getting an additional fire hydrant due to this.

### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Under public comment, Bill Brooks asks how much the total cost to do road grading was from Douglas County. Mr. Ritger responds the cost was about \$3,500 and that included the grading as well as ditch work to assist with drainage around the Town.

Member DeTurk moved to approve consent calendar, motion seconded by Member Birdwell and passed unanimously.

### **ADMINISTRATIVE AGENDA**

#### **Agenda item no. 5:**

Discussion and possible action on Douglas County Master Plan Update 2016 Presentation with focus on the Genoa Community Plan and request for “stakeholder” input on current Master Plan and/or possible Master Plan Amendments. Presentation by Candace Stowell, Wells Barnett Associates, LLC.

Presentation given by Candace Stowell regarding 20 year update on the Douglas County Master Plan. Members of the community are encouraged to participate in the survey found online.

Under public comment, Bill Brooks comments on some suggestions and revisions to the Master Plan in regards to Genoa specifically. He has provided the Town Manager and Town Board with a list of his input and proposed changes; a copy of his list is attached to original minutes.

Member Birdwell asks that the Town Manager uses the Town's distribution list to get the word out to residence to take the survey and give their input. Mr. Ritger responds that he will do that.

Member Birdwell asks how to go about putting together input as a Board, hold a special meeting, etc. Mr. Ritger responds that individual property owners and members of community are encouraged to provide input, however, if the board would like to compile suggestions and submit together as one; that is also an option. Board agrees that submitting notes and input to Mr. Ritger and having him compile to submit to Candace Stowell at once is the best option.

Member Pace moves to have the members of the Board provide individual input to be submitted to Candace Stowell for consideration in the Douglas County Master Plan update, to the Town Manager by July 25<sup>th</sup>. Motion seconded by Member DeTurk and passed unanimously.

### **NOT FOR POSSIBLE ACTION: BOARD COMMENTS AND REPORTS**

Member Pace comments that there is a section on Jacks Valley Road (Foothill Meadow Court) where there's some weeds overgrowing, could the County be contacted to trim them back. Mr Ritger responds that is an irrigation ditch and whoever the property owner is that is receiving the water from that ditch, is obligated to maintain it. He has spoken with the County Roads department on several occasions regarding this and they do not maintain ditches related to irrigation water distribution. Mr. Ritger will have another conversation with them to see if anything can be done.

### **PUBLIC COMMENT**

Under public comment, Mr. Brooks comments that his list of changes submitted to the Board was lifted and changed from Town of Minden and Gardnerville's Community Master Plan.

### **ADJOURNMENT**

Member Birdwell motions to adjourn the meeting at 7:50pm. Motion seconded by Vice-Chair Aten and passed unanimously.

Minutes prepared by:

Sarah Macellari  
Office Assistant II, Town of Genoa

## **Addendum 1:**

### ***Proposed*** Genoa Community Plan policies (William Brooks):

- Douglas County shall work with the Town of Genoa to develop County Code provisions that address Genoa's unique historical, geographical and topographical constraints.
- Douglas County shall work with the Town of Genoa to plan and develop off-street parking along the Main Street corridor.
- Public parking will be developed to support the downtown Genoa's revitalization efforts.
- Douglas County shall ensure that all streets within the Town of Genoa are to be slow and safe vehicular and pedestrian routes for residents and visitors.
- Douglas County shall coordinate with the State to ensure that modifications to State Highway 206 through Genoa are compatible with the existing character of Genoa and not decrease the safety or desirability of walking in the Towns' commercial center.
- Douglas County shall pursue annexation of properties surrounding the Town of Genoa to provide a sustainable revenue base for funding Town and Community services.