



GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
April 6, 2016

The Genoa Town Advisory Board held a public meeting on April 6, 2016 beginning at 6:30pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Tholen. Present was Vice-Chair Nancy Aten and Board Members, Timothy DeTurk and Greg Pace. Member Linda Birdwell was absent.

Also present was Town Manager, Phil Ritger and staff. Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as Exhibit A.

Pledge of Allegiance was led by Nancy Aten.

PUBLIC COMMENT

No public comment.

APPROVAL OF AGENDA

Chair Tholen moved to approve, with an amendment of moving Agenda item #6 to the end of the Agenda, motion seconded by Member Pace and passed unanimously.

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the March 2, 2016 regular meeting were approved, motion by Vice-Chair Aten, seconded by Member DeTurk; passed unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE: (Verbal report from Town Manager, Mr. Ritger)

- 1) **St Patrick's Day:** Marian Vassar, Bill & Lynne Bowersock and their team of volunteers put on another wonderful evening for the Town. They served 100#s of corned beef, 16#s of cabbage, 15#s of red potatoes, 8#s of carrots plus all of the potluck sides, salads & desert. This year's attendance was around 160+. Proceeds of \$450 from this "free" town event go to support our community grant programs.
- 2) **Genoa Town Board:** The Genoa Town Board has a full slate of candidates for the upcoming election in November. Returning to the board in January 2017 will be Linda Birdwell and Tim DeTurk. New to the board will be Patricia Eckman and Steven Shively.
- 3) **Kids & Horses:** They are holding an "Open House" on Friday, April 15 from 5:00-7:00 pm at their newly remodeled Therapy, Education and Community Center at 2869 Esaw Street, Minden, NV (Stephanie Way & E Valley Rd). This is an invitation only event so if anyone from the board is interested in attending please RSVP to Bill Pifer by this coming Friday, April 8.
- 4) **Friends of Genoa:**
 - a) They will be hosting a Neighborhood clean-up on Saturday, April 16th. Volunteers should meet outside the Town Hall at 9 am.
 - b) FOG, together with the Genoa Cemetery Association will be holding a special fundraising raffle with the drawing to take place at the Genoa Candy Dance Dinner-Dance. The raffle is for the

chance to win a 2016 Toyota Tacoma 4-wheel drive, double cab pickup. Tickets are \$100 each for a 1 in 500 chance to win a \$31,000 vehicle.

CONSENT CALENDAR FOR POSSIBLE ACTION

Chair Tholen moved to approve consent calendar, motion seconded by Vice-Chair Aten and passed unanimously.

ADMINISTRATIVE AGENDA

Agenda item no. 7:

Public hearing to adopt the tentative Town Budget for Fiscal Year 2016/201.

Town Manager, Phil Ritger states, the proposed Fiscal Year 2016-2017 Genoa Town budget presented is a balanced budget. All revenue and expenditure line items are projected base on a minimum of 3-year trend data or known requirements.

620- Operational Fund

Revenues - \$500,813

Expenditures - \$500,813

The tentative FY16-17 budget includes current best estimates for Ad Valorem and State Consolidated Tax revenue which is consistent with last fiscal year. The remaining revenue items are based on conservative historic trends. Based on these assumptions the following can be stated: 1) slight decrease in revenue for Recreation Fee is projected; 2) both Candy Dance and Cowboy Festival revenues are projected at 2015 actuals; 3) Total projected Miscellaneous Revenues is \$380,000 as compared to FY2015 actual of \$384,400.

Total expenditures for FY16-17 will decrease by \$3,000 from FY15-16 budget. Salaries & Wages are budgeted to increase by \$10,700. Service & Supplies will decrease by \$16,200 most of which is a direct result of reduction to the Cowboy Festival.

This budget projects net profits from Genoa Candy Dance of \$137,000 and from Genoa Cowboy Festival of \$7,000. This represents an increase in combined event net profit of \$10,000; these events have produced >\$18,000 in additional profit the past 2 years.

622 – Genoa Ad Valorem Capital Projects

Revenues - \$14,835

Expenditures - \$14,835

The 622 fund will have \$1,800 in projected County Distribution revenue which along with the opening fund reserves will leave the appropriated ending fund balance reserve for this account at \$14,835. There are no projected expenditures from the Ad Valorem Capital Projects fund in FY 2016-2017.

624-Genoa Construction Reserve

Revenues - \$44,955

Expenditures - \$44,955

Interest on the Construction Reserve fund will generate \$200 in revenue; when combined with the opening fund reserves it will provide an appropriated ending fund balance of \$44,955. There are no projected expenditures from the Construction Reserve fund in FY 2016-2017.

Chair Tholen asks about the wages increase, Mr. Ritger responds that the amount is based on his wages being brought to the minimum for his position as well as merit increases for the other staff members.

Vice-Chair Aten asks what the account for recreation expenses is used for; Mr. Ritger responds that account is used for the Summer Concert series and smaller town events, such as Christmas events, St. Patrick's Day, etc.

Member DeTurk moves to adopt the tentative Town Budget for Fiscal year 2016/2017, motion seconded by Vice-Chair Aten and passed unanimously.

Agenda item no. 8:

Public hearing to adopt the tentative projects for submission to Fiscal Year 2016/2017 Douglas County Capital Improvement Plan (CIP).

Town Manager, Mr. Ritger states, as a part of the annual County and Town budget process, capital improvement project request forms are submitted for funding for next year's fiscal year as well as being considered for future funding cycles. These projects are also considered as a part of the Redevelopment funding process. Projects being submitted include: Genoa Town Office Roof, Genoa Town Church Historic Preservation and Genoa Town Hall Historic Preservation.

Mr Ritger adds that he has spoken to the County in advance regarding the Genoa Town Office Roof project, this includes the Town kitchen which has an important function to the Candy Dance, as it is used for the Candy making; the County is going to try and push this project through for us and may even be able to fund it with Reserves at the end of the Fiscal Year, depending on the final numbers.

The Town Church project will be submitted for FY 2017/2018, as it is not a critical project. It is to install a retaining wall between the Church and Court Alley to divert water flow and prevent eroding near the church. Mr. Ritger explains the material to be used for the wall and the path of the water flow with the wall up.

Chair Tholen comments that volunteers would probably be able to help with building the wall, as well as replacing the brick pathway, if the Town buys the supplies.

Vice-Chair Aten asks if the pavers in front of the Church are going to be put off for replacing until the wall is built. Mr. Ritger answers that it is planned to take care of the pavers, the wall doesn't need to be done before that, however; he has concerns of eroding with the new pavers if the wall is not up yet. Vice-Chair Aten comments that there are elderly people who attend the Church who are struggling with the pavers as they are now and would like to see those replaced sooner rather than later.

Member DeTurk has inquired about putting in a Capital request for improving the signage around town, particularly at the 4 way intersection, to use more decorative posts, similar to Town of Gardnerville. Mr. Ritger will work on figuring the cost for this project to present to the board.

Under public comment, Dan Aynesworth asks Mr. Ritger what the RDA fund balance is and how it stacks up again the Douglas County funding requests. Mr. Ritger answers, it is his understanding the RDA receives around \$2 million in funding per year, plus any accumulated funds. He believes the majority of the funds in the next cycle will be going towards a new waste water treatment system.

Motion by Member Pace to adopt the tentative projects for submission to Fiscal Year 2016/2017 Douglas County Capital Improvement Plan (CIP), motion seconded by Chair Tholen and passed unanimously.

Agenda item no. 9:

Discussion and possible action on update report for the 2016 Genoa Cowboy Festival.

The 2016 Genoa Cowboy Festival will be held April 28-May 1, 2016. Current committee status updates on entertainment and education, sponsorship and Heritage Club, art and mercantile vendors will be presented.

Chair Tholen asks if the Town ever approached the County for funding of the festival this year. Mr. Ritger responds that he has not approached them specifically for the festival; the funding assistance is needed more for the Capital projects rather than the festival.

Under public comment, Dan Aynesworth gives a more detailed update on the Heritage Club, including that they will break their revenue record this year.

Chair Tholen moves to accept the update on the 2016 Genoa Cowboy Festival, motion seconded by Member DeTurk and passed unanimously.

Agenda item no. 10:

Discussion to adjourn the regularly scheduled May 4, 2016 Town Board Meeting to Wednesday, May 11, 2016.

Town Manager, Phil Ritger states, the regularly scheduled May Town Advisory Board meeting is slated for Wednesday, May 4. Preparing for the Cowboy Festival (April 28th to May 1st) requires significant staff time during the week before and after the event. Staff time to properly prepare for the May GTAB meeting is limited. To adjourn the May 4 meeting by one week will provide staff time necessary to prepare for an effective May GTAB meeting.

Due to conflicts in schedule the Board decides that Tuesday, May 10, 2016 works best for everyone.

Chair Tholen moves to adjourn the regularly scheduled May 4, 2016 Town Board Meeting to Tuesday, May 10, 2016. Motion seconded by Member DeTurk and passed unanimously.

Agenda item no. 6:

Presentation and discussion on the Genoa Town Board signing a letter of support for nomination of the Dangberg Home Ranch Conservation Project (2,867 acres), located west of Highway 88 north of Muller Lane, in Minden, NV, for acquisition of a conservation easement by the Bureau of Land Management using Southern Nevada Public Land Management Act authorization; with public comment prior to Board action.

Member DeTurk moved to approve the Genoa Town Board in signing a letter of support for nomination of the Dangberg Home Ranch Conservation Project. Motion seconded by Vice-Chair Aten and passed unanimously.

NOT FOR POSSIBLE ACTION: BOARD COMMENTS AND REPORTS

Member DeTurk gives update on the Pipework being done on Jacks Valley Road. He also states that he is trying to get together with Tammy to discuss the Verizon Tower for Candy Dance.

PUBLIC COMMENT

No public comments.

ADJOURNMENT

Chair Tholen motions to adjourn the meeting at 7:54pm. Motion seconded by Member DeTurk and passed unanimously.

Minutes prepared by:

Sarah Macellari
Office Assistant II, Town of Genoa

ADDENDUM: Dangberg Home Ranch Conservation Easement Letter of Support

Mr. John Ruhs
Bureau of Land Management
Nevada State Director
1340 Financial Blvd.
Reno, Nevada 89502

Dear Mr. Ruhs,

We in Genoa, Nevada are not directly geographically connected to the Dangberg Ranch Proposal; however, that is why our opinion should be so valued.

The Carson Valley is a very special place on earth. It contains wildlife and natural beauty, from the valley floor to the surrounding mountains on all sides - it stands alone. We are reminded by the definition of the "Garden Spot of Nevada," the answer is the Carson Valley. That in itself is worth preserving for all Nevadans.

This is a wonderful opportunity to preserve a special place in Nevada and our Country. We believe this opportunity may only come once in a lifetime. Currently, Nevada has within its grasp potential funding of the property in its current raw form. Of course, time is of the essence. We urge your support in the conservation easement proposed before a development that may erase this beautiful area from our future generations.

Our national symbol, the Bald Eagle, migrates here annually from Alaska. In late January through February, the rancher's calves are born, which attracts the eagles. The valley floor in the exact proposed area is covered with tri-pods to allow photographs of the eagles benefiting from our local agriculture. We have seen more than 50 goslings hatched within the last 2 weeks. When these geese are grown they also migrate north in the fall. Our children, and yours, deserve the preservation of this area.



Their children too will be able to witness these annual wonders. All Nevadans, and visitors to our area, will appreciate the funding of the acquisition of a conservation easement for the 2,835-acre Dangberg Home Ranch.

In conclusion, you should understand that our board unanimously voted to support the conservation easement proposed not because it benefits the Town of Genoa or its residents, but because it benefits each and every Nevadan. We sincerely hope you may help us preserve the acres for many generations of Nevadans to come.

Thank You for your consideration and efforts.

Sincerely,

The Genoa Town Advisory Board