

**GENOA TOWN ADVISORY BOARD**  
**Regular Meeting Minutes**  
**October 6, 2015**

The Genoa Town Advisory Board held a public meeting on October 6, 2015 beginning at 6:31pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG**

The meeting was called to order by Chair Tholen. Present were Board Members, Member Pace, Timothy DeTurk and Member Linda Birdwell. Absent from the meeting was Vice-Chair Nancy Aten.

Also present was Town Manager, Phil Ritger and staff. Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as Exhibit A.

Pledge of Allegiance was led by June DeTurk.

**PUBLIC COMMENT**

Under public comment, Sue Knight informs the board of the Fire Station possibly hosting a Mark Twain Birthday Celebration on Nov. 7, 2015.

**APPROVAL OF AGENDA**

Member Birdwell moved to approve the agenda, motion seconded by Member DeTurk and passed unanimously.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the Sept. 1, 2015 regular meeting were approved. Motion by Member Birdwell, seconded by Member DeTurk and passed unanimously. Chair Tholen abstained due to absence from meeting.

Member DeTurk asked for copy of letter that was supposed to be an attachment to minutes, Town Manager, Mr. Ritger will add that attachment to the minutes.

**ANNOUNCEMENTS AND CORRESPONDENCE:** (Verbal report from Town Manager, Mr. Ritger)

**A) Genoa Halloween:**

Will take place Saturday, October 31<sup>st</sup> at 5:30; Gina Coons, Jen Hukari and Sandy Granucci are co-chairing this year's event.

**B) Christmas in Genoa:**

Fri., Dec. 4<sup>th</sup> – Tree Lighting & Caroling

Sat., Dec. 5<sup>th</sup> – Breakfast with Santa

Sat., Dec. 12<sup>th</sup> – Mary Kaye's: A Cowboy Christmas Concert. Sue Knight chairing event.

**C) Town Kitchen Fire Suppression System:**

Repair work will begin next week and should be completed by October 28<sup>th</sup>.

**D) Kinsey Way Stop Sign:**

Parts are on order to replace the Stop sign pole. Temporary Stop sign will remain in place until work is completed.

## **CONSENT CALENDAR FOR POSSIBLE ACTION**

Chair Tholen moved to approve consent calendar, motion seconded by Member Birdwell and passed unanimously.

## **ADMINISTRATIVE AGENDA**

### **Agenda item no. 3:**

Discussion and possible action to Proclamation 2015P-01 recognizing October 28, 2015 as "Arbor Day" in recognition of Nevada Shade Tree Week.

As part of becoming a Certified Tree City USA Town, we have to set a recognized "Arbor Day", which can be celebrated on any day of the year. Since the time of year other Towns in Nevada recognize Arbor Day, conflicts with a Genoa Town event, it is proposed to declare October 28<sup>th</sup> as Genoa's recognized Arbor Day which will occur during the Nevada Shade Tree Week. A tree will be planted in the Genoa Park on that day.

Member Pace moved to approve the Proclamation 2015P-01, recognizing October 28, 2015 as Arbor Day in recognition of Nevada Shae Tree Week. Motion seconded by Member Birdwell and passed unanimously.

### **Agenda item no. 4:**

Not for possible action: discussion on a request from Douglas County Public Works to the Douglas County Redevelopment Agency for funding assistance of the North Valley Wastewater Treatment Facility Expansion. Comments and opinions of persons residing in the redevelopment area and/or immediate neighborhood are being solicited at this meeting. Presentation by Carl Ruschmeyer, Director Public Works.

Presentation given by Carl Ruschmeyer, Director of Public Works; copy of this presentation is attached to original minutes.

Under public comment, Phil Ritger asks how many EDUs the facility can currently serve. Mr. Ruschmeyer answers 2,500 EDUs with the capacity for only 150 more. The expansion would add about double the capacity.

Member Birdwell asks if the facility is already near capacity and the expansion project takes 3 years, will it have an impact on new developments that will need to be on the system. Mr. Ruschmeyer says yes, it is a concern already with new applications for permits to make sure they can service them all before the expansion takes place.

Member Birdwell makes a comment on the issue of having no reserved funding for this project, it would seem that with new development and the potential to have this kind of an issue occur one day, it would seem like there would have been funds set aside and accumulating for this. Mr. Ruschmeyer clarifies that there are some reserved funds but it is proposed to not use those funds for this project and rather save them for a sort of "safety net".

Under public comment, Sue Knight asks if this will go to vote since the voters pay into the redevelopment fund and that is where the funding is proposed to be taken from. Mr. Ruschmeyer responds, it will not go to vote, there are no requirements for it to.

Dan Dykes asks how the increase in capacity amount proposed, was determined. And also brings up growth in the area and if it will stay within the confines of the agreed amount of growth to take place in the community. Mr. Ruschmeyer explains it was determined by an engineering analysis of growth and projection over a 20 year period. It would also allow Johnson Lane area, which is on Septic, to eventually switch over due to so many of the Septic systems failing. The growth aspect was based on the historical growth in the area.

Tony Prestigiacommo comments that he recalls a time when the facility was not being used enough and almost begged for new areas to pump into that system, and many did, so he thinks the new expansion capacity is not enough. He also asks if the County has accepted funds from people with permits and yet cannot guarantee them service at the current facility. Mr. Ruschmeyer answers yes, that would be a correct assumption. Mr. Prestigiacommo also asks if the new customers joining after the expansion project takes place; would have higher connection fees that could turn around be used for funding of the project to pay back loan, as that may assist with area growth. Mr. Ruschmeyers responds that yes; that is the way all the connection funds work. They will have to take a look at making the connection fees reflect the new expansion.

Mr. Ritger points out that Genoa RDA area in particular does not have any potential for growth, therefore has smaller percentage in the return for the project, and asks if other RDA areas in the County are similar. Mr. Ruschmeyer explains there is a huge potential for growth in certain areas, but a lot of areas are similar, as far as little to no growth. Mr. Ritger also points out that the RDA residents would not only be hit for the funding of the project but will also be paying into the operating costs, which is asking more of just the RDA residents.

Sue Knight asks about the connection with the MGSD plant and their capacity. Mr. Ruschmeyer explains they definitely looked into them as an option, however they are only built to support their service areas, in order to flow through them, they, themselves would need to expand.

Member Pace asks Mr. Ruschmeyer to give a quick review of the 1998 Redevelopment Plan and how the stated goals of that plan, meet this project. Mr. Ruschmeyer gives recap of Member Pace's request and states that a formal presentation on this will be at the Nov. 5<sup>th</sup> BOCC Meeting.

Chair Tholen states that he doesn't like to see the County incur debt but understands it is sometimes necessary, and would like to see a way to use more redevelopment money to be used as funding for this rather than an higher loan amount.

**Agenda item no. 5:**

Not for possible action: discussion on a presentation by Douglas County Staff regarding possible regulations and requirements for the installation of photovoltaic solar facilities in Douglas County.

Presentation given by Hope Sullivan, Douglas County Planning Manager; comments and questions from the public. Copy of presentation packet attached to original minutes.

**Agenda item no. 6:**

Discussion and possible action on the sub-committee recommendations for 2016 Genoa Cowboy Festival.

The Annual Genoa Cowboy Festival is being proposed for April 28-May 1, 2016. The re-envisioned 2015 event was successful in terms of both budget and performance from previous year performance. The sub-committee will report on the current status of sponsorship commitments along with the proposed 2016 Genoa Cowboy Festival budget and proposed event committee chairs. The sub-committee is requesting approval to move forward with the Genoa Cowboy Festival as an official Town sponsored event for 2016.

Dan Dykes states that he and Sue Knight are representing the Friends of Genoa Board. They discussed that F.O.G. agrees to take on the role again this year of collecting sponsorship funds for the event, at the same amount as last year, \$30,000 with goals of this year reaching \$50,000; as well as running Heritage Club for the event. They have been working with the Town of Genoa to see what tasks they can take over for the Town.

Chair Tholen suggests setting a deadline for sponsorship commitments, as done in previous year. Mr. Ritger responds that the reason for setting the deadline last year was because the event was coming off a year that received a low amount of sponsorship funds, however it was demonstrated last year that there is the ability to hit a decent amount of sponsorship funds. Chair Tholen adds that going forward, if this event ends up back in the negative, he will have a tough time supporting the event in the future.

Motion by Member DeTurk to move forward with the Genoa Cowboy Festival as an official Town sponsored event for 2016; motion seconded by Chair Tholen and passed unanimously.

**Agenda item no. :**

Not for possible action: discussion on Town Manager's preliminary report on 2015 Genoa Candy Dance.

The Annual Genoa Candy Dance was held September 26 & 27, 2015. This preliminary report is on current gross revenue projections and general observations. Net revenue numbers will be available by November's Board meeting.

Discussion about cell tower absence and WiFi system causing issues for the vendors; ideas moving forward on how to improve the system.

**NOT FOR POSSIBLE ACTION: BOARD COMMENTS AND REPORTS**

No Board Comments.

**PUBLIC COMMENT**

Sue Knight speaks about FAM tour that came to town; great feedback. Thank you to Dee Dykes for making extra fudge for the participants.

**ADJOURNMENT**

Member Pace motions to adjourn the meeting at 8:47pm. Motion seconded by Member DeTurk and passed unanimously.

Minutes prepared by:

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