

GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
July 7, 2015

The Genoa Town Advisory Board held a public meeting on July 7, 2015 beginning at 6:34pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Trent Tholen. Present were Vice-Chair Nancy Aten and Board Members Greg Pace, Timothy DeTurk and Member Linda Birdwell.

Also present was Town Manager, Phil Ritger and staff. Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as Exhibit A.

Pledge of Allegiance was led by Dan Aynesworth.

PUBLIC COMMENT

Under public comment, Dan Aynesworth states he is in favor of the Genoa Wi-Fi project; and requests that the Genoa 5-year strategic plan be reviewed and updated appropriately.

APPROVAL OF AGENDA

Vice-Chair Aten moved to approve the agenda, motion seconded by Member Birdwell and passed unanimously.

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the June 2, 2015 regular meeting were approved. Motion by Member Birdwell, seconded by Member DeTurk and passed unanimously; Chair Tholen abstained due to absence from that meeting.

ANNOUNCEMENTS AND CORRESPONDENCE

Verbal report from Town Manager Phil Ritger:

A) Thank You:

Thank you to Randy & Betsy Falcke for their help coordinating with NDF for the ditch cleanup day. We will be asking to schedule more work in the Town with the same group

B) Concerts On The Green:

The Summer Concert Series continues July 12th at 5pm with Dougie L. and the Lost Reverends.

C) Cowboy Volunteer Appreciation:

The Genoa Cowboy Festival Appreciation pot luck will be held on July 12th in the Genoa Park with the Concert on the Green to follow. Bring lawn chairs or blanket. Thank you to Roger & Allison Grey for helping to coordinate this event.

D) Public Tree Inventory:

David Howlett with the Nevada Division of Forestry completed their Public Tree Inventory and i-Tree Streets analysis. David has offered to present the findings to the Town Board at an upcoming meeting. The report is available and I will have it posted on the Town website for public information.

E) CFDA Championships:

Nevada State Cowboy Fast Draw Championships are being held July 9-10th and the Western territorial CFDA Championships are being held July 11-12th. Both events are at the Drake House (Antiques Plus); competition begins at 9am each day.

F) Update on Solar Plant:

A special use permit to allow a solar generation plant north of Muller Lane was denied by Douglas County Commissioners with a 5-0 vote at their July 2, 2015 regular meeting.

CONSENT CALENDAR FOR POSSIBLE ACTION

Member Pace moved to approve consent calendar, motion seconded by Chair Tholen and passed unanimously.

ADMINISTRATIVE AGENDA

Agenda item no. 3:

Presentation by Gordon Consulting, Inc. to provide information to Genoa residents regarding a Master Plan Map and Zoning Map Amendment application that they are submitting to Douglas County Planning Commission for property located at 420 Mountain Meadow Drive (Genoa Lakes Ranch Course).

Agenda item continued to August 4, 2015 meeting.

Agenda item no. 4:

Discussion and public input to recommend to the Douglas County Redevelopment Agency to consider, approve and fund the Genoa Main Street Wi-Fi Modernization.

Town Manager Phil Ritger states, the project is defined as the creation of a downtown Wi-Fi mesh network for the Town of Genoa which includes the creation of an engineering plan and the purchase of all pertinent equipment. The network would be open to the public except during events such as Cowboy Festival and Candy Dance, in which case it will be locked and password protected for the use of vendors at these events. The Town of Genoa would control access to the network. Total cost of the project is \$20,000. It is proposed that the Redevelopment Agency funding be used for the project. The operational cost would be \$70 a month for Charter internet service which the Town already pays and is included in the budget. The project will include a design plan that protects the historical landscape and integrity of the town. It is explained, when someone connects to the Wi-Fi, they will be immediately directed to a splash page, which can be used to advertise town events or other town businesses, if interested in advertising on the page.

Member Birdwell asks if the project will be capitalized, Lisa Granahan, Economic Vitality Manager for Douglas County responds, the project is considered an equipment purchase and is under \$20,000 so it is not considered a capital purchase, however, she will look into it to be sure.

Tony Prestigiacomio, volunteer who loaned and installed equipment to the town, two years ago as a demonstration project, explained how the Wi-Fi equipment would be installed and where and the operation of it. It is discussed that residents within range will have access to the wireless connection. A fraction of the \$20,000 is for labor to install the equipment, once installed, the maintenance of it will not be as expensive. There are no contracts or obligations with this set up after installed.

Under public comment, Mendy Stuart, general manager at David Walley's Resort, states that she is in full support of the Wi-Fi project and they would be very interested in advertising on the Splash Page.

Member DeTurk moved to recommend the Douglas County Redevelopment Agency to approve and fund the Genoa Main Street Wi-Fi modernization project, motion seconded by Member Birdwell and passed unanimously.

Agenda item no. 5:

Discussion to approve and endorse a letter stating that the Town of Genoa will enter into an assignment agreement with Douglas County to take over responsibility and maintenance, including future costs of the Wi-Fi system once installation is complete.

Douglas County Redevelopment Agency is requesting endorsement by the Genoa Town Board of a letter stating that it will, at a future date, be willing to enter into an agreement with Douglas County to assume all responsibility for future maintenance of the Genoa Main Street Wi-Fi Mesh network. The proposed equipment is very reliable with a useful service life of the network antennas and associated hardware of greater than 5 years. Current estimate of \$1,800-\$2,400 per year should be set aside in a maintenance reserve fund for support, maintenance and replacement of the equipment.

Lisa Granahan makes a recommendation for the Board to consider using the Wi-Fi as a benefit for vendors at the Genoa Candy Dance and/or Genoa Cowboy Festival and possibly increase booth fees for that benefit.

Tony Prestigiacomio comments that vendors would definitely benefit from the Wi-Fi, however, the Town cannot sell internet service; he recommends securing the network during those events, and provide vendors the password to access it, and by closing it to the public the speeds will be increased for vendor use.

Motion by Chair Tholen to recommend the Town of Genoa endorse a letter stating they will enter into a future assignment agreement with Douglas County to assume responsibility and maintenance of the Wi-Fi mesh network once installed and operationally validated. Motion seconded by Member Birdwell and passed unanimously.

Agenda item no. 6:

Discussion and possible action to approve a contract with Soil-Tech for the Town Road Maintenance project to not exceed \$9,000 with work to be completed in July/August 2015.

The Town of Genoa conducts an annual street maintenance on the dirt roads within the town boundaries. This work consists of: a) Cleanup and minor grading of existing dirt roadways; b) Pre-wetting and application of Chlortex (Magnesium Chloride). Soil-Tech was contracted by the Town of Genoa last year based on the recommendation of the Town Engineer. Staff is recommending that they be directed to negotiate a contract with Soil-Tech not to exceed \$9,000

or find a suitable alternate contractor that can complete the scope of work for a competitive cost. All road maintenance work will be completed in the July/August 2015 time frame.

Motion to approve the contract with Soil-Tech for the annual Town Road maintenance project not to exceed \$9,000, by Chair Tholen, motion seconded by Vice-Chair Aten and passed unanimously.

NOT FOR POSSIBLE ACTION: BOARD COMMENTS AND REPORTS

Member Birdwell asks on the status of approving next year's Genoa Cowboy Festival, Mr. Ritger explains there is no need for board action, unless anyone wants to oppose doing the event, otherwise, the event will take place as usual.

Chair Tholen states that he would like the board to do the same as last year, and give an incentive amount for the Cowboy Festival to collect in sponsorships, by a certain date, in order to move forward with the event.

Member DeTurk comments on the Genoa Cowboy Festival and commends the staff and volunteers on making the event so successful this year.

Chair Tholen states he would like the Douglas County Comp & Class study to be added to the agenda for an upcoming meeting.

Member Pace comments on trees along Genoa Lane that are dying and it should be considered to replace them. Also, recommends donating some trees to the park to provide more shade. Mr. Ritger adds that some of the trees mentioned to be dying on Genoa Lane, are located on private property.

ADJOURNMENT

Member DeTurk motions to adjourn the meeting at 7:28pm. Motion seconded by Chair Tholen and passed unanimously.

Minutes prepared by:

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