

GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
May 12, 2015

The Genoa Town Advisory Board held a public meeting on May 12, 2015 beginning at 6:30pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Trent Tholen. Present were Vice-Chair Nancy Aten and Board Members Greg Pace, Timothy DeTurk and Member Linda Birdwell.

Also present was Town Manager, Phil Ritger. Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as Exhibit A.

Pledge of Allegiance was led by Ryan Griffith.

PUBLIC COMMENT

Under public comment, Sue Knight compliments Town Manager, Phil Ritger, staff and all volunteers for job well done with the Cowboy Festival.

APPROVAL OF AGENDA

Chair Tholen moved to approve the agenda, motion seconded by Member Birdwell and passed unanimously.

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the April 7, 2015 regular meeting were approved, with a correction on agenda item no. 5, Member DeTurk contacted the Record Courier's publisher, not the editor as stated in the minutes. Motion by Member DeTurk, seconded by Vice-Chair Aten and passed unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Verbal report from Town Manager Phil Ritger:

A) 11th Annual Reno-Tahoe Relay Run:

11th Annual Reno-Tahoe Relay Run will pass through Genoa approximately 12:30am and 5:00am on the morning of Saturday, May 30. As in past years they will have a runner exchange station located in front of the Genoa Volunteer Fire Station under the street light at the Southwest corner of the station. They will be placing portable restrooms at the northwest corner of the property on Friday and they will be removed on Saturday. This runner exchange area will be designated as a Quiet Zone by the group and runners are instructed to abide due to the early morning hours.

B) Concerts On The Green:

Announces the dates and Bands who will be performing this summer..

C) Pony Express Ride:

The Pony Express ride, which is traveling east to west this year from St. Joseph, Missouri to Sacramento, California, the ride is expected to arrive in Genoa in June.

D) Americana Celebration:

Sue Knight gives an update on the 4th of July Americana Celebration.

Chair Tholen asks some questions regarding the Summer Concerts and the Americana Celebration.

CONSENT CALENDAR FOR POSSIBLE ACTION

Member Birdwell moved to approve consent calendar, motion seconded by Chair Tholen and passed unanimously.

ADMINISTRATIVE AGENDA

Agenda item no. 3:

Discussion on a request from the property buyer of 202 Genoa Lane (Tombstone Restaurant) to work with the Town of Genoa for placement of booths on the property during the Genoa Candy Dance with 50/50 split of booth revenue according to current practice.

Town Manager Phil Ritger states, Brent Knittel, property buyer of 202 Genoa Lane (Tombstone Restaurant), will address the board and facilitate a discussion pertaining to his request for placement of vendor booths on that property during the Genoa Candy Dance.

Under public comment, Brent Knittel states that he wants to start a discussion with the board to work together on putting booths on the property at 202 Genoa Lane for the Genoa Candy Dance, the lot can expectedly fit up to 100 booths.

The Board asks Mr. Knittel questions on what his expectations are with the booths on his property, Mr. Knittel responds that he would like to do the same arrangement with the Town as some of the other property owner's around town, jury approved vendors and a 50/50 revenue split based on booth fees.

The Board discusses with the town manager, Mr. Ritger, the need for more booth space at Candy Dance and how to go about putting booths at this new location. It is explained that the vendors choose where they would like to be located; the space could only be utilized if vendors choose to be there. Mr. Ritger points out that the booth spaces in locations we are already utilizing did not fill to capacity last year.

The Board and Mr. Ritger recommend to Mr. Knittel, that he contact the East Fork Fire & Paramedic District to see what guidelines they have as far as fire codes, etc. Then present the board and Town with an approved layout of booths as well as fee structure. Mr. Ritger also explains, with the properties the Town is currently using for Candy Dance, there is a property agreement put in place with the property owners, allowing the Town to assign vendors there and how many vendors could potentially fit on that property, there are no guarantees to any of the property owners that all booth spaces available, will be used.

Discussion took place amongst the meeting about different ideas and options on ways to improve Candy Dance event.

Member DeTurk moves to direct Town staff to collect all the information needed to provide vendor booth spaces on the property of 202 Genoa Lane and present to board. Motion seconded by Member Birdwell and passed unanimously.

Agenda item no. 4:

Discussion on the 2015 Genoa Cowboy Festival.

Town Manager Phil Ritger states, the 6th Annual Genoa Cowboy Festival was held April 30-May 3, 2015. Discussion and update to include a review of current financial projections, committee feedback and general observations.

Mr. Ritger states he is still waiting on the County to get financial information, so what is given to the Board is a preliminary overview of the event. As of right now the financial estimate is the Town will have made a profit in revenue, greater than previous years. Tickets sales and other areas of the event were discussed. Mr. Ritger explains there is not much to report as of yet. The event overall was successful and more profitable than it has been in the past. It is also pointed out that this year's event took place without any financial support from the County and was still profitable.

Questions and discussion about the event and overview of financials take place amongst the Board. Update on the vendors and recognition of the various volunteers and committee chairs. Board and members of the public comment on the event going well and hearing great things about it.

No Board action on this agenda item. Discussion only.

ADJOURNMENT

Vice-Chair Aten motions to adjourn the meeting at 7:41pm. Motion seconded by Member Pace and passed unanimously.

Minutes prepared by:

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