

GENOA TOWN ADVISORY BOARD
Budget Workshop Meeting Minutes **March 19, 2015**

The Genoa Town Advisory Board held a budget workshop meeting on March 19, 2015, beginning at 6:35pm at the Genoa Town Meeting Room, at 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Vice-Chair Nancy Aten. Present were Board Members Greg Pace, Timothy DeTurk and Linda Birdwell. Chair Trent Tholen was absent from the meeting. Also present was Town Manager, Phil Ritger. Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as Exhibit A. Pledge of Allegiance was led by Vice-Chair Nancy Aten.

PUBLIC COMMENT

Under public comment, Bill Brooks states that he would like to remind the board that street maintenance, especially the back streets need to be a priority. He also wanted to stress the importance of getting back to the basic services that are defined in County Code Chapter 18.020.030 for Genoa, namely: streets, street lights, drainage, the 3 Town buildings (Town Hall, Church and Office), the Town Park and providing recreation.

APPROVAL OF AGENDA

Member Pace moves to approve the agenda, motion seconded by Member Birdwell and passed unanimously.

ADMINISTRATIVE AGENDA

Agenda item no. 1:

Discussion to provide direction to staff on budget development for Fiscal Year 2015/2016 including, but not limited to:

- a. Review major projects for incorporation into the Douglas County Capital Improvement Projects (CIP) program budget;
- b. Review Town budget for FY 2015/2016 with a review of revenue and expense estimates, and other matters properly related thereto.

Capital Projects: Member DeTurk requested that a letter of support be sent from the Town to the Board of Commissioners for the water main project noted as item 1 on the Capital Improvement Projects list.

Town Budget: Documents were presented and reviewed by the board; see attached. Direction to the staff was to update the budget projections with the following:

- a. Revenue: final numbers for Ad Valorem tax revenue, St Consolidated Tax Distribution and Opening Fund Balance from the County;
- b. Expense: confirm Salaries & Wages and Benefits numbers from the County as well as the Contingency and Ending Fund Balance requirements.

Final budget will be presented at the normal April Town board meeting for review and approval.

ADJORNMENT

Member DeTurk motions to adjourn the meeting at 8:25pm. Motion seconded by Member Birdwell and passed unanimously.

Minutes prepared by:

Sarah Macellari
Office Assistant II, Town of Genoa