



NOTICE OF PUBLIC MEETING

Date: November 19, 2018

Time: 6:30 p.m.

Place: Genoa Town Meeting Room, 2289 Main Street, Genoa, NV 89411

Copies of the finalized agenda were posted at **9:00 a.m. on Nov 14, 2018** on or before the third day prior to the meeting date by **Melissa Blosser, Interim Town Manager**; Signed: Melissa Blosser in accordance with Chapter 241 at the following locations: Genoa Town Office, 2289 Main St; Genoa Post Office, 2244 Foothill Rd, Genoa Country Store, 2295 Main St; Douglas County Historic Courthouse, 1616 8th St, Minden, NV and on the internet at <http://www.genoanevada.org/meetingagendas.htm>

It is the intent of the Genoa Town Advisory Board to protect the dignity of citizens who wish to comment before the Board. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference. In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that members of the audience refrain from making comments or making any remarks or gestures that may interrupt, interfere with, or prevent the speaker from commenting on any present or future project.

Copies of supporting material can be requested in person from the Genoa Town Office, 2289 Main St. Genoa, Nevada or by calling 775-782-8696. During the public hearing, supporting materials can be viewed in the Public Information Binder located on the sign in table in the meeting room.

NOTICE: to persons with disabilities: Reasonable efforts will be made to assist members of the public who are disabled and require special assistance or accommodations at the meeting. Please notify the Genoa Town Office in writing at P.O. Box 14, Genoa, Nevada 89411 or by calling 775-782-8696 at least 24 hours in advance of the meeting.

NOTICE: NRS 237: The Genoa Town Advisory Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion, which includes ratification of staff action taken pursuant to NRS 237.030 et seq. With respect to items on the Board's agenda, including without limitation the conclusion that each rule, ordinance, or regulation that is on the Board's agenda, including without direct and significant economic burden on a business or that directly restricts the formation, operation, or expansion of a business, and that each rule, ordinance, or regulation that is on the Board's agenda for which a BIS has not been prepared does not impose a direct significant economic impact on a business or directly restrict the formation, operation, or expansion of a business.

NOTICE: Items on the agenda may be taken out of order; the Genoa Town Board may combine two or more agenda items for consideration, and the Genoa Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE (Steve Shively)

PUBLIC COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on today's agenda and **must be limited to 5 minutes**. For any item on the agenda, public comment may be permitted at the discretion of the Board's presiding officer, except where public hearing is legally required. Public comment on all items appearing on this agenda **must be limited to 5 minutes**. The Genoa Town Board is prohibited by Law from taking immediate action on issues raised by the public that are not listed on this agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA

The Genoa Town Advisory Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

TOWN OF GENOA: NOTICE OF PUBLIC MEETING

Date: November 19, 2018

FOR POSSIBLE ACTION: APPROVAL OF MINUTES

1. Regular Meeting of October 3, 2018; with public comment prior to board action.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda.

2. **For possible action:** Discussion to approve October 2018 financial report including claims paid.
3. **For possible action:** Approve a request from Gardnerville Elementary School to support their student "Read-A-Thon" in the amount of \$500.00.

ADMINISTRATIVE AGENDA

Any item(s) pulled from the Consent Calendar will be heard at this time.

4. **For possible action:** For possible action. Discussion to approve the Genoa town office to be a distribution site for the free radon test kits in January 2019. (15 minutes)
5. **For possible action:** Presentation by Maureen Argon regarding a Christmas Memory Tree. Request to possibly decorate the tree across the street from the church near the park and organize for anyone in Genoa who would like to place a bulb in memory of someone. Discussion on date of the event and duration of the decorations; with public comment prior to Board action. (15 minutes)
6. **For possible action:** Presentation by Dan Dykes regarding the Western Heritage Event and rental of the Town Hall and Church facilities in April of 2019. Discussion to approve fee structure, insurance requirements and any other requirements to facilitate the event; with public comment prior to Board action. (15 minutes)
7. **For possible action:** Discussion and update on the Centennial Candy Dance "Lillian" Statue Project; with public comment prior to Board action. (10 minutes)
8. **For possible action:** Discussion and updates from Melissa Blosser, Interim Genoa Town Manager on behalf of the Douglas County Human Resources Department regarding the recruitment process for the Genoa Town Manger. (10 minutes)
9. **For Possible action:** Discussion on the formal process for Town Manager screening, interviewing and hiring. (15 minutes)
10. **For possible action:** Discussion on process to fill two remaining Genoa Town Advisory Board vacancies. (10 minutes)
11. **Not for possible action:** Discussion on Town Manager's monthly report – verbal (5 minutes)
12. **Not for possible action:** Discussion on Board Members comments, activities and liaison committee reports. (10 minutes)

PUBLIC COMMENTS (No Action)

ADJOURNMENT

Next monthly meeting: December 5, 2018