



## NOTICE OF PUBLIC MEETING

**Date:** September 5, 2018

**Time:** 6:30 p.m.

**Place:** Genoa Town Meeting Room, 2289 Main Street, Genoa, NV 89411

Copies of the finalized agenda were posted at **9:00 a.m. on August 30, 2018** on or before the third day prior to the meeting date by **Philip Ritger, Town Manager**; Signed: Philip Ritger in accordance with Chapter 241 at the following locations: Genoa Town Office, 2289 Main St; Genoa Post Office, 2244 Foothill Rd, Genoa Country Store, 2295 Main St; Douglas County Historic Courthouse, 1616 8<sup>th</sup> St, Minden, NV and on the internet at [www.genoanevada.org](http://www.genoanevada.org).

It is the intent of the Genoa Town Advisory Board to protect the dignity of citizens who wish to comment before the Board. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference. In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that members of the audience refrain from making comments or making any remarks or gestures that may interrupt, interfere with, or prevent the speaker from commenting on any present or future project.

Copies of supporting material can be requested in person from the Genoa Town Office, 2289 Main St. Genoa, Nevada or by calling 775-782-8696. During the public hearing, supporting materials can be viewed in the Public Information Binder located on the sign in table in the meeting room.

**NOTICE:** to persons with disabilities: Reasonable efforts will be made to assist members of the public who are disabled and require special assistance or accommodations at the meeting. Please notify the Genoa Town Office in writing at P.O. Box 14, Genoa, Nevada 89411 or by calling 775-782-8696 at least 24 hours in advance of the meeting.

**NOTICE:** NRS 237: The Genoa Town Advisory Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion, which includes ratification of staff action taken pursuant to NRS 237.030 et seq. With respect to items on the Board's agenda, including without limitation the conclusion that each rule, ordinance, or regulation that is on the Board's agenda, including without direct and significant economic burden on a business or that directly restricts the formation, operation, or expansion of a business, and that each rule, ordinance, or regulation that is on the Board's agenda for which a BIS has not been prepared does not impose a direct significant economic impact on a business or directly restrict the formation, operation, or expansion of a business.

**NOTICE:** Items on the agenda may be taken out of order; the Genoa Town Board may combine two or more agenda items for consideration, and the Genoa Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

## AGENDA

### CALL TO ORDER AND ROLE CALL

### PLEDGE OF ALLEGIANCE (Tim DeTurk)

### PUBLIC COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on today's agenda and **must be limited to 5 minutes**. For any item on the agenda, public comment may be permitted at the discretion of the Board's presiding officer, except where public hearing is legally required. Public comment on all items appearing on this agenda **must be limited to 5 minutes**. The Genoa Town Board is prohibited by Law from taking immediate action on issues raised by the public that are not listed on this agenda.

### FOR POSSIBLE ACTION: APPROVAL OF AGENDA

The Genoa Town Advisory Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

## TOWN OF GENOA: NOTICE OF PUBLIC MEETING

Date: September 5, 2018

### FOR POSSIBLE ACTION: APPROVAL OF MINUTES

1. Regular Meeting of August 1, 2018; with public comment prior to board action.

### CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda.

2. **For possible action:** Discussion to approve the August 2018 financial report including claims paid.
3. **For possible action:** Discussion to approve the 2019 Facility Rental fee structure as presented.
4. **For possible action:** Discussion to approve the 2019 Genoa Event Calendar as presented.

### ADMINISTRATIVE AGENDA

Any item(s) pulled from the Consent Calendar will be heard at this time.

5. **For possible action:** Discussion and update on the Centennial Candy Dance "Lillian" Statue Project; with public comment prior to Board action. (10 minutes)
6. **For possible action:** Discussion to approve, deny or approve with modifications a request from the Genoa Community Church to purchase and install back cushions on the pews of the historic church building. The fabrication and installation of the back cushions will be paid for by the Genoa Community Church organization; with public comment prior to Board action. (10 minutes)
7. **For possible action:** Discussion and possible action regarding the resignation of Philip Ritger as Genoa Town Manager with an effective departure date of October 5, 2018. The departure date being recommended by Mr. Ritger is to allow for completion of the 2018 Genoa Candy Dance; with public comment prior to Board action. (15 minutes)
8. **For possible action:** Discussion and possible action to pay Philip Ritger for 144 hours of unused accrued annual/administrative leave at a one-time cost of \$4,940 with the understanding that Mr. Ritger will not take any leave during the 30-day notification period; with public comment prior to Board action. (10 minutes)
9. **For possible action:** Discussion and possible action in regard to filling the vacancy that will result from the departure of Philip Ritger as Genoa Town Manager. Discussion and possible action may include, without limitation: adoption of a process to recruit and select a new Town Manager; possible appointment of a committee to review and provide input to the board on the job description for the Town Manager; discussion to implement interim measures to fulfill the duties of Town Manager; with public comment prior to Board action. (20 minutes)
10. **Not for possible action:** Discussion on Town Manager's monthly report – verbal (5 minutes)
11. **Not for possible action:** Discussion on Board Members comments, activities and liaison committee reports. (10 minutes)

### PUBLIC COMMENTS (No Action)

### ADJOURNMENT

Next monthly meeting: October 3, 2018