



## NOTICE OF PUBLIC MEETING

**Date:** December 7, 2016

**Time:** 6:30 p.m.

**Place:** Genoa Town Meeting Room, 2289 Main Street, Genoa, NV 89411

Copies of the finalized agenda were posted at **9:00 a.m. on December 2, 2016** on or before the third day prior to the meeting date by **Philip Ritger, Town Manager**; Signed: Philip Ritger in accordance with Chapter 241 at the following locations: Genoa Town Office, 2289 Main St; Genoa Post Office, 2244 Foothill Rd, Genoa Country Store, 2295 Main St; Douglas County Historic Courthouse, 1616 8<sup>th</sup> St, Minden, NV and on the internet at [www.genoanevada.org](http://www.genoanevada.org).

It is the intent of the Genoa Town Advisory Board to protect the dignity of citizens who wish to comment before the Board. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference. In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his or her opinion, it is requested that members of the audience refrain from making comments or making any remarks or gestures that may interrupt, interfere with, or prevent the speaker from commenting on any present or future project.

Copies of supporting material can be requested in person from the Genoa Town Office, 2289 Main St. Genoa, Nevada or by calling 775-782-8696. During the public hearing, supporting materials can be viewed in the Public Information Binder located on the sign in table in the meeting room.

**NOTICE:** to persons with disabilities: Reasonable efforts will be made to assist members of the public who are disabled and require special assistance or accommodations at the meeting. Please notify the Genoa Town Office in writing at P.O. Box 14, Genoa, Nevada 89411 or by calling 775-782-8696 at least 24 hours in advance of the meeting.

**NOTICE:** NRS 237: The Genoa Town Advisory Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion, which includes ratification of staff action taken pursuant to NRS 237.030 et seq. With respect to items on the Board's agenda, including without limitation the conclusion that each rule, ordinance, or regulation that is on the Board's agenda, including without direct and significant economic burden on a business or that directly restricts the formation, operation, or expansion of a business, and that each rule, ordinance, or regulation that is on the Board's agenda for which a BIS has not been prepared does not impose a direct significant economic impact on a business or directly restrict the formation, operation, or expansion of a business.

**NOTICE:** Items on the agenda may be taken out of order; the Genoa Town Board may combine two or more agenda items for consideration, and the Genoa Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

## AGENDA

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### TOWN OF GENOA PRESENTATIONS

Ceremonial presentation recognizing Genoa Town Board members, Trent Tholen and Nancy Aten, for their service to the Town of Genoa and public recognition by those interested in acknowledging their service.

### PUBLIC COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on today's agenda and **must be limited to 5 minutes**. For any item on the agenda, public comment may be permitted at the discretion of the Board's presiding officer, except where public hearing is legally required. Public comment on all items appearing on this agenda **must be limited to 5 minutes**. The Genoa Town Board is prohibited by Law from taking immediate action on issues raised by the public that are not listed on this agenda.

## TOWN OF GENOA: NOTICE OF PUBLIC MEETING

Date: December 7, 2016

### FOR POSSIBLE ACTION: APPROVAL OF AGENDA

The Genoa Town Advisory Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### FOR POSSIBLE ACTION: APPROVAL OF MINUTES

1. Regular Meeting of November 2, 2016; with public comment prior to board action.

### NOT FOR POSSIBLE ACTION: ANNOUNCEMENTS AND CORRESPONDENCE

2. **Not for possible action:** Discussion on Town Manager's Monthly Report – Verbal.

### CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda.

3. **For possible action:** Discussion to approve the November 2016 financial report including claims paid.
4. **For possible action:** Discussion to approve the contract with William C. Hutchison for snow removal per the attached agreement for the period of December 2016 through December 2018.

### ADMINISTRATIVE AGENDA

Any item(s) pulled from the Consent Calendar will be heard at this time.

5. **Not for possible action:** Discussion on the Greater Genoa Business Association (GGBA) monthly report of activities, programs and future plans. (10 minutes)
6. **For possible action:** Discussion on town property owner survey regarding chip sealing of roads. Provide direction to staff regarding acceptance of bitumen "grindings" material donation from Douglas County; with public comment prior to Board action. (10 minutes)
7. **For possible action:** Discussion and possible action on the annual performance evaluation of Town Manager, Philip Ritger; with public comment prior to Board action. (20 minutes)

### NOT FOR POSSIBLE ACTION: BOARD COMMENTS AND REPORTS

### PUBLIC COMMENTS (No Action)

### ADJOURNMENT

Next monthly meeting: January 4, 2016