NOTICE OF SPECIAL TRAINING WORKSHOP

Date: October 19, 2010
Time: 4:00 p.m.
Place: Genoa Town Meeting Room
2289 Main Street
Genoa, NV 89411

It is the intent of the Genoa Town Advisory Board to protect the dignity of citizens who wish to comment before the Board. It is also the Board's wish to provide the citizens of Genoa with an environment that upholds the highest professional standards.

Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference. In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project.

Reports should be made to the Board prior to public comment or questions. Upon completion of the report, the Board shall entertain questions/comments from the public.

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA **Action Item**
The Genoa Town Advisory Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

PUBLIC COMMENTS
This portion of the meeting is open to the public to speak on any topic not on today's agenda and must be limited to 3 minutes. For any item on the agenda, public comment is discretionary except where public hearing is legally required. The Genoa Town Advisory Board is prohibited by Law from taking immediate action on or discussing issues raised by the public that are not listed on this agenda.

ADMINISTRATIVE AGENDA

1. Open Meeting Law and Healthy and Effective Meetings presentation and training workshop presented by Steve Handelin, Town Attorney, with Marlene K. Rebori, Ph.D. Community & Organizational Development with the University of Nevada Cooperative Extension. No action will be taken on this item.

ADJOURNMENT **Action Item**

NOTICE to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Genoa Town Office in writing at P.O. Box 14, Genoa, Nevada 89411 or by calling 775-782-8696 at least 24 hrs in advance of the meeting.

NOTICE: NRS 237: The Genoa Town Advisory Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approved a motion, which includes ratification of staff action taken pursuant to NRS 237.030 et seq. With respect to items on the Board's agenda, including without limitation, the conclusion that each rule, ordinance, or regulation which is on the Board's agenda including without direct and significant economic burden on a business or directly restricts the formation, operation, or expansion of a business, and that each rule, ordinance, or regulation, which is on the Board's agenda for which a BIS has not been prepared does not impose a direct significant economic impact on a business or directly restrict the formation, operation, or expansion of a business.

This notice and agenda has been posted on or before 9 a.m. of the third working day before the meeting at the following locations:

Posted: GTAB Agenda
Genoa Post Office, Town Office, Douglas County: Courthouse, Clerk's Office
Others: Town Engineer, Record Courier, Sierra Sage